**Date of Submission: ----------**

# Gargi College

## Proforma for claiming Transport Allowance by Teachers during Summer Vacation

| | |
|---|---|
| Name | |
| Department | |
| Member of Committees | |

| S.No. | Date | Purpose of visit to the College | Sign. of TIC/Convenor |
|---|---|---|---|
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I certify that I have not been given any benefit of conveyance, EL/Compensatory Leave for attending the above meeting.

**Verified** **Signature of Claimant**

**PRINCIPAL**