



गार्गी महाविद्यालय GARGI COLLEGE

दिल्ली विश्वविद्यालय / University of Delhi

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Ref. No. GC/17-A/2025/747

Dated: 29.05.2025



कनिष्ठ सहायक के पद के लिए लिखित परीक्षा के संबंध में महत्वपूर्ण अधिसूचना

यह कनिष्ठ सहायक के पद के लिए विज्ञापन संख्या ADVT/NT/2023/01 दिनांक 06/01/2024 के संदर्भ में है, सभी चयनित उम्मीदवारों को सूचित किया जाता है कि उपरोक्त पद के लिए लिखित परीक्षा 21 जून, 2025 (शनिवार) को नीचे दिए गए विवरण के अनुसार आयोजित की जाएगी।

क्र. सं.	पद का नाम	परीक्षा की तिथि/केन्द्र	परीक्षा का समय
1	कनिष्ठ सहायक	21.06.2025 (शनिवार) परीक्षा केंद्र - दिल्ली	पेपर - I ऑब्जेक्टिव टाइप (MCQ) (200 प्रश्न) समय: 3 घंटे, (सुबह 9.30 से दोपहर 12:30 बजे तक) पेपर - II निबंध, बोधात्मक प्रश्न और पत्र लेखन, समय: 1.5 घंटे (दोपहर 2:30 से शाम 4:00 बजे तक) *गेट बंद होने का समय:- पेपर I के लिए सुबह 09:15 बजे *गेट बंद होने का समय:- पेपर II के लिए दोपहर 02:15 बजे

*दृष्टिबाधित, सेरेब्रल पाल्सी या दिव्यांग श्रेणी या उसके समान श्रेणी के उम्मीदवारों को प्रति घंटे 15 मिनट अतिरिक्त दिए जाएंगे।

प्रवेश पत्र परीक्षा से 5 दिन पहले यानी 15 जून, 2025 के बाद जारी किया जाएगा।

लिखित परीक्षा में शामिल होने के लिए उम्मीदवारों को पंजीकरण पोर्टल (<https://recgc.in/>) से अपना प्रवेश पत्र/रोल नंबर डाउनलोड करना होगा।

परीक्षा के संबंध में किसी भी प्रकार की सूचना उम्मीदवार को डाक के माध्यम से नहीं भेजी जाएगी।

कृपया किसी भी अपडेट के लिए कॉलेज की वेबसाइट (<https://www.gargicollge.in/>) देखें।

गार्गी महाविद्यालय
प्राचार्या



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Important Notification Regarding Written Test for the Post of Junior Assistant

This is with reference to the advertisement No ADVT/NT/2023/01 dated 06/01/2024 for the post of Junior Assistant, it is here by informed to all the shortlisted candidates that the written test for the above post will be conducted on **21st Jun, 2025(Saturday)** as per the detail given below.

S. No	Name of Post	Date of Examination/Centre	Timing of Examination
1	Junior Assistant	21.06.2025 (Saturday) Centre Delhi	Paper –I Objective Type (MCQ) (200 questions) Time : 3 hrs, (9.30 am to 12:30 pm) Paper II Essay, comprehension & letter writing Time : 1.5 hr (2:30 pm to 4:00 pm) *Gate Closing Time: 09:15 am for Paper I *Gate Closing Time: 02:15 pm for Paper II

*15 minutes extra per hour would be given to Visually Handicapped, Cerebral Palsy candidates or similarly placed candidates from PwBD category.

The admit card will be released 5 days prior to the examination i.e. after 15th Jun, 2025.

Candidates are required to download their Admit Card/Roll No from the registration portal (<https://recgc.in/>) for appearing in the written examination.

No other communication regarding examination will be sent to candidate through post (DAK)

Kindly check the college website (<https://www.gargicollege.in/>) for any update.

Gargi College
Sd/-
Principal



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4.3.4 Scheme of Examination for Direct Recruitment to the Post of Junior Assistant

The following shall be the scheme of Examination, components of written test and its syllabus for recruitment to the post of **Junior Assistant and equivalent** by direct recruitment:

A. Scheme of the Examination:

Written Test			
	Type of Examination	Time:*	Max marks:
Paper-I	MCQ Type	3 hours	200 (200 questions)
Paper-II	Essay & Comprehension test	1.5 hour	100
Total Marks			300

*15 minutes extra per hour would be given to Visually Handicapped, Cerebral Palsy candidates or similarly placed candidates from PwBD category.

B. Test components:

Paper-I	TEST COMPONENTS	DURATION: 3 hours	
		NO. OF QUESTIONS	MARKS
(i)	General awareness	50	50
(ii)	Reasoning ability	50	50
(iii)	Mathematical ability	50	50
(iv)	Language English or Hindi	50	50
TOTAL		200	200

Paper-II	TEST COMPONENTS	DURATION: 1 hour
		MARKS
	Essay, comprehension & letter writing	100
TOTAL		100

SKILL TEST	TEST COMPONENTS	DETAILS
	On spot typing test	Qualifying speed shall be at least 35 words per minute in English or 30 words per minute in Hindi, which will be tested on a computer (PC).*

* PwBD candidates for whom complete exemption for type test is provided as per guidelines issued by Central Government, will be exempt from the skill test.

C. Syllabus:

Paper I:

(i) **General Awareness:** Questions will be designed to test the ability of the candidate's General Awareness of the environment and its relevance to the society. The questions will also be designed to test knowledge of the current events and of such matters of everyday observation as may be expected of an educated person. The test will include questions relating to India and her neighboring countries, especially pertaining to



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History, Indian Polity & Constitution, Art & Culture, Geography, Economics, General Policy, Science & Scientific Research, National/International Organizations /Institutions, events etc.

(ii) Reasoning Ability: The syllabus includes questions of both verbal and non-verbal types. Test may include questions on analogies, similarities, differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship, concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series etc.

(iii) Mathematical Ability: The test will cover Number System including questions on Simplification, Decimals, Fractions, L.C.M., H.C.F., Ratio & Proportion, Percentage, Average, Profit & Loss, Discount, Simple & Compound Interest, Mensuration, Time & Work, Time & Distance, Tables & Graphs, etc.

(iv) Test of English or Hindi:

In addition to the testing of candidate's understanding of the English or Hindi Languages, its Vocabulary, Grammar, Sentence Structure, Synonyms, Antonyms and its correct usage etc. would also be tested.

Paper – II:

Essay, comprehension & letter writing: This test is meant for testing the applicability and correct usage of the language, where the candidates would be assessed through essay writing, comprehension and letter writing, situation test analysis etc.

Skill Test:

The typing test shall be a skill test, which shall be qualifying in nature and no additional credits for the same shall be allocated.

Note:

1. The question paper should be bilingual (English and Hindi) and the applicant will have the option to respond in either of the language. However, the same medium of language must be used throughout.
2. The questions in the written test will be of the level of degree/diploma/examination which is defined as the minimum eligibility for the respective post.
3. The minimum qualifying marks for Paper I and Paper II separately shall be 45% for the unreserved posts and 40% for the posts reserved for OBC category and 35% for the posts reserved for SC/ST/PwBD category. If the number of candidates qualifying is more than 30 times the advertised posts, the merit list would be restricted to 30 times the advertised posts for the purpose of shortlisting the candidates for skill test.
4. Answer script of Paper-II of a candidate would be evaluated only if the candidate qualifies in Paper-I.
5. There shall be negative marking for wrong answers in Paper I to the tune of $1/4^{\text{th}}$ of marks allocated per question.
6. Merit list shall be drawn only for candidates who qualify Paper I, Paper II and skill test, separately. The Merit list shall be drawn on the basis of combined scores of Paper I and Paper II only.
7. In case of bunching/bracketing of candidates in the results of the written test, the priority/merit list would be decided as follows:
 - a) The candidate having more marks in aggregate in the examination/degree/diploma which is defined as the minimum eligibility for the respective post will be given preference.
 - b) In case of further bunching/bracketing of candidates, candidate senior in age will be given preference.
 - c) In case option at (a) and (b) is exhausted, it will be decided through draw of lots.