



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution

Gargi College

- Name of the Head of the institution Prof (Dr.) Sangeeta Bhatia
- Designation Principal (Officiating)
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 9811019515
- Mobile no 9811019515
- Registered e-mail gargicollege7@gmail.com
- Alternate e-mail sangeeta.bhatia@gargi.du.ac.in
- Address Siri Fort Road
- City/Town New Delhi
- State/UT Delhi
- Pin Code 110049

2. Institutional status

- Affiliated /Constituent Constituent
- Type of Institution Women
- Location Urban
- Financial Status UGC 2f and 12(B)

- Name of the Affiliating University **University of Delhi**
- Name of the IQAC Coordinator **Ms Sailaja Modem**
- Phone No. **9810550881**
- Alternate phone No. **9811019515**
- Mobile **9810550881**
- IQAC e-mail address **gargi.iqac@gmail.com**
- Alternate Email address **modemsailaja@yahoo.co.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://gargicollege.in/wp-content/uploads/2018/12/AQAR-Report-2019-2020.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://gargicollege.in/wp-content/uploads/2018/12/new-academic-calender.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.3	2016	19/02/2016	18/02/2021
Cycle 2	A+	3.43	2022	06/09/2022	05/09/2027

6. Date of Establishment of IQAC

22/01/2016

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Botany	SERB DST	DST	2018 - 2021	200000
Department of Botany	SERB DST	DST	2018 - 2021	200000
Department of Physics	NASI Science Society Programme	NASI Delhi Chapter	2021 - 2022	100000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **6**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Review of the 2016 IQAC vision document: the outcome is the annual department reflective reports as an example of autonomy, decentralization, and creating the next line of leadership. It is reflected in the confidence and trust placed in the Gargi college faculty when they moved to other organisations. Gargi college takes pride in providing ample opportunities and consequent training provided to faculty through committees and societies amongst other things. The academic leadership and co-curricular mentoring is a

result of the institutional vision. 2. IQAC Internal Collaborations with • NAAC Steering committee • Department of Zoology (Albatross), an exemplar • Placement Cell, an exemplar of the system in place for a student society along with outcomes that include drawing resources from industry for training and grooming students pro bono • Science and mathematics departments. 3. External collaborations identified and nurtured by IQAC • Vidya Vistar scheme is based on the principle of mutual respect, cooperation, and sharing between two institutions as equal partners-Tripartite MOU between the University of Delhi, Gargi College and Government Model Degree College, Padum Zanskar, Kargil; Kamala Nehru College, University of Delhi. • With Industry-ICT Academy • With industry -IBM Skills Build • Online education continuation-Coursera 4. 240-hour certification program, Student Transformation Program for students in collaboration with ICT Academy and DXC Technologies & 80-hour Financial Literacy Program for students in collaboration with Reliance Home Finance and Reliance Money Social Initiative and ICT Academy 5. Review of the Mentoring process for the challenges faced because of the pandemic, any new opportunities it provided, and the formation of a sub-committee to address the same.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
NAAC Assessment & Accreditation, 2nd Cycle	Accredited A+ grade with a CGPA 3.43 on four point scale
Participation in the all India Institutional Ranking Framework (NIRF)	Secured at the all India level 23rd rank, 10th amongst DU colleges & 4th amongst DU women's colleges
India Today Ranking Survey in association with MDRA	*Arts -12th Rank * Sciences-12th rank *Commerce-16th rank
AISHE	Submitted to MHRD on 13.02.2023
Feedback on NAAC A&A digital procedures by IQAC	Opportunity provided on 22nd December 2021. On ease of A&A to Ministry of Education.
External Collaboration	MOU with (1)Government Model Degree College, Padum Zanskar(under Vidya Vistar Scheme), University of Ladakh (2) Kamala Nehru College, University of Delhi; (3) Industry-(a) ICT Academy, (b) IBM Skill Build, (c) Coursera; (d)DU VIBES, (e) DU Assassins & (f)Insightone for Internship Fair
Internal collaborations	NAAC Steering Committee; Placement Cell; Department of Zoology; Science & Mathematics departments for REVEL, a paper presentation competition.
Department annual reports	Submitted
Department feedback reports	Submitted
Annual department magazines	Soft copies published
Festivals and Inter college competitions at the departmental and college level	Organised as planned
Plan of Action, Placement cell in collaboration with IQAC (exemplar)	Implemented

2nd online Internship Fair	7th March 2022
Student training for placement	240 hours Certificate program, 'Student Transformation Program' Skill training in BPS Insurance (US Zprocess) and Self-management started on March 28, 2022. By ICT Academy.
Add on course	Banking and Financial Services & Eco friendly Agriculture
Enactus	Continuation of Projects Rachna(2014), Aagah(2018), Neev(2019) and Vikas(2020)
Annual Gargi Pathfinder Award to promote research amongst undergraduate students	Conducted and students (with faculty mentor) awarded in 3 categories-Sciences, Commerce & Humanities
Department of Physical Education & Sports Sciences	*Virtual National Sports Day *Team of the Year Competition *Online Cross-arm Crunches Competition for Teaching & Non-Teaching Staff *SPIN'22, Annual Sports Day
Library	National Webinar-User Education Program on 'How to navigate Online Services' on 13th August 2021& Book Exhibition on Gandhiji.
Science Setu Program, initiative of Department of Biotechnology, Ministry of Science & Technology	Visit to National Institute of Immunology (NII) on Science Day- interaction of students & faculty with scientists & research scholars; Webinar on 'Modulation of Innate Immunity Through Host-sensing Pathogen'

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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8.Whether composition of IQAC as per latest			Yes		

NAAC guidelines		
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13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	13/02/2023

15. Multidisciplinary / interdisciplinary

The institution has a well-established culture of organizing seminars, conferences, and workshops which go beyond a specific disciplinary perspective. As a knowledge group, we welcome interdisciplinary approaches. We understand the problem-solving approach towards major problems of society and in other domains, such as bureaucracy and industry, and the limitation of drawing knowledge from a single discipline. As an example, the Pathfinder Award of Gargi College aims at students identifying the problems as cognized by youth and encourages faculty of any discipline to mentor them. We have multiple disciplines ranging from humanities (languages, history, political science, philosophy, applied psychology, economics) to commerce, sciences (microbiology, botany, physics, chemistry, zoology), and professional programs (business economics and teacher education). We understand the philosophical assumptions of knowledge in respective disciplines and its implications for curriculum transaction. The themes of the seminars, webinars, workshops, conferences, and departmental festivals are also chosen to widen students' knowledge base and are linked with contemporary concerns. Add-on courses of the Institution are also designed on the premise of the integrated approach. CBCS, in many ways, is a precursor to the perspective highlighted in NEP. This sharpens the integrated approach needed for problem-solving and creative thinking.

16. Academic bank of credits (ABC):

Since the college is well equipped to provide an interdisciplinary approach, follows CBCS, and offers a wide pool of courses from different disciplines to enhance their chosen program, it forms the basis for creating academic credits. Institutions with which we have drawn an MOU for knowledge sharing and handholding under the Vidya Vistar Scheme are looking forward to doing credit-based courses in our institution, which our university validates. Since we are a constituent college of

the University of Delhi, we cannot have our independent policy in this matter and are dependent on the directions from the university. Till now, the university has no policy of academic credits. As we gain more clarity on the stance of the university duly approved by the academic bodies, we are ready to implement it to benefit students in principle.

17.Skill development:

Under the skill enhancement courses of CBCS, the college organizes several workshops. Beyond CBCS, individual departments and placement cell organize sessions/courses on skill enhancement. Add-on courses address the objective of skill-building in the relevant industry domains. Gargi College is one of the first institutions to realize the significance and start add-on courses over two decades ago. It is to facilitate a smooth transition to workplaces, and experts from the industry teach these programs. The skill sets required by the industry are provided on the premises. In the recent past, online courses provided multiple opportunities for certification in soft skills and hard skills relevant to industry preparedness across the humanities, sciences, and commerce programs. Industry at the entry level for undergraduates is discipline-agnostic and privileges certain interoperable skill sets.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

As a constituent college of a central university, the institution is mindful of the student population's inherent linguistic, cultural, and regional diversity, that of staff, and its implications for citizenship education. As a knowledge group, we are also mindful of the consequences of colonial past instrumental in creating linguistic inequalities, privileging one language over other, one knowledge system over the other knowledge systems, due to multiple factors and the impact of it on education through Indian languages and the access of knowledge embedded in them. Consequently, the knowledge available in the Indian languages is in danger of being wiped out, thus negatively impacting the growth of our nation. As English literature in each Continent found ways of cultural expression in reimagining itself, Indian languages are to be integrated into mainstream curriculum transaction. Considering the historical baggage and the diverse universe of students in a Central University, teachers use both Hindi and English to interact and encourage students to bring examples from their languages and cultures to enhance self-esteem, peer interaction,

and respect towards each other's cultures. The themes of cultural societies like dance, music, drama, and creative writing societies are focused on educating students on the plurality of Indian culture. They are Indian and, at the same time, universal too. The idea behind the 'sacred garden' on the campus provides context to explore the Indian knowledge system as an example and is not bound by disciplinary boundaries. In the programs on Indian languages and English language courses engaging with Indian English writing, opportunities for engaging with scholarship in all languages are immense. Due to COVID, new avenues of teaching-learning modes opened up. Conducting virtual tours to different places is an example of teaching-learning experience in Covid times. MOUs with different institutions also provide opportunities for the exchange of cultural knowledge.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In the CBCS system, every course was designed considering the outcome/s of that course and the relevant program. Teachers were equipped through training by the university through orientation programs to translate them into concrete reality during curriculum transactions. Teachers equipped themselves independently, too, through attending FDPs and workshops to develop their knowledge base with emerging technologies. They also identified employment opportunities in their domains to better relate the curriculum to industry and extension. Our alumni also played a significant role in communicating the connection between the academy and industry through narrating their journey. Career counseling sessions are taken by alumni brought into focus research opportunities in their chosen field. The co-curricular activities and related student-designed events through online quizzes, competitions, webinars, and paper presentations also prepared students to express themselves in original and innovative ways. It is helpful in future work contexts in every industry. A clear articulation of the above objectives in simple ways, relatable to students, has gained more significance through outcome-based education.

20.Distance education/online education:

The apprehension and hesitation of embracing technology in teaching-learning through distance mode has dissipated with COVID. It has given us the opportunity to experience both the strengths and limitations of sharing knowledge through online lectures(PPTs, MOOCs, video presentations, useful online links to various sites, etc.). It created a readiness and opened a new era of webinars, and online FDPs, benefiting larger numbers which

would not have been otherwise possible. It lessened the distance between geographies and created a base for the blended mode of education. It has made the world a smaller place to interact and exchange ideas. To balance these opportunities with reasonable work schedules and keeping the well-being of all concerned is today's challenge. Students also are today critically aware of the strengths and limitations of distance/online education.

Extended Profile

1.Programme

1.1	1351
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1837
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1095
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1580
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	216
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	216
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	45
Total number of Classrooms and Seminar halls	
4.2	9855.55
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	560
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college has a structured and effective curriculum designed for students. The university revises and upgrades syllabi, while teachers contribute to reviews and evaluations. We regularly review delivery and make mid-course corrections. Implementation methods include: Faculty members review student feedback, and curriculum updates to prepare for the new academic year. The Principal and workload committee meet with the Teacher-In charge to create an academic calendar that guides curriculum planning. Faculty members give course overviews and career insights during orientation programs, while students receive timetables and

reading lists each semester. These resources are available online and on notice boards for easy reference. Our college offers a variety of flexible course options. Students can select from Skill Enhancement Courses, General Electives, and Discipline Specific Electives. The college departments have expanded their elective course offerings to meet the growing demand. We stock labs with materials and offer extra courses. We schedule tutorial sessions for assessment and organize seminars and visits to enrich the curriculum. The college library offers orientation programs for students to learn about available resources, including e-content. Students are encouraged to participate in internships and field trips for practical learning and industry exposure.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gargicollege.in/time-table-archive/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As a constituent college of the prestigious University of Delhi, we adhere to the university's protocols for academic calendars and student evaluations. Our internal assessments are seamlessly integrated with semester-end examinations to determine consolidated semester grades, while our teachers engage in a culture of continuous evaluation. This includes regular class tests, quizzes, and active participation in class discussions to reinforce concepts learned in class. We prioritize transparency by giving students ample notice of assessment dates and being open to rescheduling assessments for valid reasons. Our commitment to student success is evident in our willingness to share all assessment marks with students and work with weaker students to help them improve their grades and understanding. Additionally, our teachers liaise with department heads to ensure the timely completion of courses, making us a reliable institution for higher education.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

24

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

52

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Gargi College's course curriculum encompasses vital subjects that promote students' comprehensive growth, including professional ethics, gender, environment, and sustainability. The institution conducts numerous activities throughout the year to support these pursuits, and educators diligently raise awareness of such crucial issues during classroom instruction. The Centre of Diversity and Inclusion is fully committed to fostering an inclusive college community. With their extensive range of services, programs, and support, they empower and educate our diverse student population and campus community, which greatly contributes to the success of our students. Gargi College places utmost importance on human values and professional ethics while prioritizing mental health and inclusivity. We take pride in our IZHAAR - Mental Health Initiative, Enabling Unit, and Equal Opportunity cell, which cater to the needs of all students, including those with disabilities and members of the LGBTQIA+ community. Our societies, such as the White Rose Club, aim to educate and sensitize people about

LGBTQIA+ issues through democratic discussions, while the NSS encourages students to serve their community and promote peace and holistic development. Additionally, we have societies dedicated to improving student motivation, addressing gender-related issues, and raising awareness about environmental concerns. Our society, Avni, is committed to increasing general awareness about various environmental issues. Gargi College is dedicated to creating a safe, inclusive, and sustainable environment for all.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

240

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1837

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

937

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The diversity in the learning levels of the students is very well understood by the institution and it tries to support and cater to the necessity of each student. Classes are divided into smaller groups (tutorial groups) for providing individual attention to the learners.

Sharing of phone number of teachers, creation of whatsapp group, google classroom are some of the routine methods through which the students and teachers stay connected at any time of the day. Class notes, powerpoint presentations, reference materials, assignments and questions banks were shared with the students through google classrooms. Short google questionnaires on basic concepts, discussions and paper presentations were other ways of promoting interest in the subject.

In addition to adopting bilingual teaching, recommending students for summer internships/training programmes, when the college reopened for face-to-face classes in February 2022, teachers stayed beyond class hours to provide individual support to students. Learners needing higher level guidance to appear in competitive examinations, were also promptly supported. Students were prompted to take up the "path-finder projects" at the college

level so as to hone and develop their research skills. To cater to the need of every learner, lectures by eminent speakers, seminars, conferences and workshops were organized.

File Description	Documents
Paste link for additional information	https://gargicollege.in/pathfinder-projects/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5580	221

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To bridge the gap between slow learners and fast learners, group activities like group assignments/project presentations are held. Group learning is also promoted by practicums which are in accordance with the level of the students. Such activities are thoroughly enjoyed by the students and also help them in gaining self-confidence. Students are encouraged to take up and design small projects under the guidance of their teachers which enhance their learning experience. Summer internships are also a routine feature. Field visits/educational trips also contribute to experiential learning. During the pandemic, online visits were organised.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

Most of the period in this academic year falls within the COVID period when classes were held online. Teachers attained proficiency in ICT enabled tools such as word processing, spreadsheet, powerpoint presentation, google meet/Zoom/Team viewer, google classroom, Jamboard/whiteboard etc., and used them to make the online teaching process effective. Google classroom was used to post class notes, assignments, reference material, quizzes and question banks and to receive assignments and tests from learners. Google meet/zoom was used for live streaming of experiments for online practical classes. Videos from open educational resources were shown to students to supplement the online classes.

Most classrooms are equipped with projectors, the campus has wi-fi connectivity and there are three computer labs for conducting computer classes. Students utilise these labs for browsing the internet for academic resources. Teachers use powerpoint presentations and audio-video presentations to make the teaching process interactive. Links for e-resources such as e-journal, e-newspapers, e-books, e-reports etc were shared with students from time to time. Databases subscribed by Delhi University are available to students through college wi-fi. Access to UGC INFLIBNET is available for the teachers. Library has the facility of WEBOPAC. College has subscription of Cisco Webex for conducting online events.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

221

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

221

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

153

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

2592

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per the norms laid out by the University, there is 25% weightage for internal assessment of which attendance carries 5%, assignment and test , each carry 10%. During the pandemic period, attendance was not considered as a criterion and the whole of 25% was dedicated to assignments. The students are apprised about the internal assessment during orientation programme at the college level and also at the departmental level. Each teacher schedules their test/assignment and the content as per the convenience of both teacher and students. The students were given ample time to submit assignments on google classroom or email /whatsapp if need be.

The criteria for evaluation and the shortfalls/mistakes after evaluation were all discussed in class. During physical mode, learners had the option to submit the assignments offline/online. The evaluated assignments were returned to the students with appropriate comments. Learners were given full freedom to discuss the marks obtained by them with their teacher. A list of the whole class with their marks is circulated among the students for verification from their side. An internal assessment committee is in place which streamlines the process of receiving marks from individual teachers and then consolidating it student-wise.

File Description	Documents
Any additional information	View File
Link for additional information	https://gargicollege.in/examination/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Most part of internal assessment during 2021-22 consisted of assignments only due to college working in the online mode. Students were free to approach their subject specific teacher for any grievances related to assignments. These were promptly attended to and the requisite actions taken. If the grievance is related to the consolidated award list, the "internal assessment committee" takes the necessary action and resolves the issue spontaneously.

File Description	Documents
Any additional information	View File
Link for additional information	https://gargicollege.in/wp-content/uploads/2022/01/Final-committees14.07.22.docx.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution follows the curriculum laid down by University of Delhi as per UGC guidelines. Many teachers of the institution have been part of the curriculum committee of the Learning Outcome based Curriculum Framework which came into existence in 2019. The key learning outcomes at the undergraduate level include Graduate attributes, Qualification descriptors, Programme outcomes and Course outcomes. Graduate attributes include capabilities that help strengthen present knowledge skills, gain new knowledge skills, undertaking future studies, developing attitudes and values to become a responsible citizen. Qualification descriptors include the demonstration of a systematic knowledge in the field, its applications, interdisciplinarity, procedural knowledge for professional development, knowledge of latest research in the field, understanding needs of the society and to become lifelong learners.

The programme and course outcomes are the attaining of the above attributes on completion of a programme/course. These are listed in the beginning of syllabus of each programme/course which may be found in the website of the college as well as the University of Delhi. These are discussed by the Principal and departmental heads during orientation of the learners and also by each teacher in her very first class of that course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gargicollege.in/course-outcomes/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Institution has a culture of attainment of POs and COs as a consequence of the best practices followed in the form of evaluation of teaching-learning process.

* Realization of clear communication of the outcomes: it gives a bird's eye view of the learning expectations from the course for students. Students are able to see the direction and learning is more purposeful as it is linked with the future. * Path to achieve the outcomes is laid down through the procedures of evaluation, both formative and summative. Formative evaluation in the form of internal assessment provides the faculty to choose diverse activities in the form of a field visit report, critical essays, abstracts, reviews & reflective reports for example which set the tone for outcomes. * The challenge lies in the conceptualisation and ability to gauge the levels of students through their graded responses, discussing them in the classroom rather than in the conventional ways of summing up the totals of scores which could be a crude way of doing it. * Depending upon the size of the batch, conveying the quality of responses of students for their betterment gives a 360 degree feedback to the faculty for future. Based on this, faculty could recalibrate the assignments or activities for future. This is the experimental mode used by the faculty-researcher.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1544

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://gargicollege.in/wp-content/themes/gargi-college/uploads/Gargi%20College%20-%20Annual%20Report%202021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gargicollege.in/student-feedback/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

5

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

11

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Gargi College is committed to research and innovation across all disciplines of science, commerce and humanities. For facilitating this culture amongst students and faculty, college has a Research and Development Cell. The college has excellent laboratories and highly qualified faculty members who undertake projects funded by agencies like DBT, DST, UGC etc. Star college scheme, DU innovation scheme, Bioinformatics Infrastructure Facility (BIF), and Functional Materials Research Lab (Physics) have provided a research base for Post-doctoral fellows, Ph.D. scholars, Masters and Undergraduate students. The Star college scheme, funded by DBT, has given the impetus to promote UG research under faculty members. Further, to promote research the college has instituted a 'Pathfinder' award each in Commerce, Humanities and Science stream. Students under teacher mentors carry out time bound research and present their work in conferences as posters or oral presentation and also publish in reputed journals.

The college has been proactive in organizing educational trips, workshops, seminars, film screenings, book discussions and on diverse socially relevant issues for students including frequent talks on positive mental health. Peer mentorship programmes organized by IZHAAR provide opportunities for holistic development of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gargicollege.in/wp-content/uploads/2018/12/ENTREPRENEURSHIP-COMPENDIUM.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

38

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

34

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

54

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Activities of NSS Gargi is not limited to college, underprivileged people, and NGOs but extends its services to Delhi School students in the "Desh Ke Mentors" project. In the "Blood Donation Drive" and

"Thalassemia camp", a very high number of students participated. More than 180 online and offline events and activities were conducted. NSS organized in-house online festivals like the 'Zistatva', 'Umang- NSS Day Celebration', 'Inayat- Sadbhavna Diwas Celebration', 'Desh ke Mentors', and the 'Hues of Pride- Propagating inclusivity' involving large scale participation from students and society during the Covid times. Transitioning from the online to offline set-up has been challenging but with the efforts of the NSS team, it eventually became smooth and effective to conduct programs like 'Blood Donation Camp', 'Thalassemia Camp', and the 'NSS Special Programme' in the adopted village of Shahpur Jat. Further, NSS Gargi organized a special camp from 25th to 28th April in its adopted village, Shahpur Jat. NSS Gargi has seen many enthusiastic volunteers whose Motto is "Not me But You" and NSS Gargi will always follow the path of service before self.

File Description	Documents
Paste link for additional information	https://gargicollege.in/nss/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

11

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

192

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4000

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

490

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has 46 classrooms, 21 labs, well-stocked departmental libraries, in all Science departments, departments of English, B.El.Ed and Applied Psychology. LCD projectors are available in the 33 classrooms with 6 mobile projectors. In addition to the 21 labs, the college has a bioinformatics facility lab which is used for theoretical studies by the Botany, Zoology and Microbiology departments. All the above rooms including labs are utilized for classes ensuring optimal usage. With more than 5,500 students on a 9.198 acre campus, it is a challenge to cater to the increasing demands on teaching-learning process for expert lectures, focused group discussions and tutorials. However this is met by efficient and empathetic work of the Time Table Committee in allocating rooms judiciously. As students return back to college post Covid, the college has invested in IT infrastructure through EXCITEL internet connection. Best efforts are made to maintain a 1: 1 ratio for the students to computers/laptops. The teaching learning resource center has a WI-FI enabled computer lab. We have 30 total extensions with 10 new internet connections (3 routers each). The new academic block under construction would strengthen our infrastructure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gargicollege.in/wp-content/uploads/2022/02/4.1.1-List-of-classrooms-signed.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Gargi college has a reputation for its strong performance in cultural and sports events at the national level and within the University of Delhi circuit. It is one of the strengths of the institution for which many students across India aspire to join Gargi college. This is also reflected in the number of companies which approach college for placement, internships and training sessions. For the institution it is significant to support and actively promote cultural and sports activities. Inter college competitions and annual festivals of different societies are either held in the College Auditorium (seating capacity of 750), or in the Seminar Hall (seating capacity around 100-120). In conjunction, during the cultural festival season, a spacious foyer in front of the general auditorium and Arts Quadrangle is also used.

The sports complex in Gargi college mainly comprises outdoor facilities for games like Athletics, Basketball, Cricket, Tennis and Volleyball. Fitness activities like Aerobics and Yoga are also held on the sports ground. The size of the Sports ground is approximately 6 acres (120 M x 100 M). The outdoor facilities are adequate for the games that we are aspiring to have indoor gymnasium for all stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gargicollege.in/wp-content/uploads/2022/02/4.1.2-additional-signed.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

40

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gargicollege.in/wp-content/uploads/2022/02/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

24.78858

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our Library is automated using NetLib Library automation software during 1999-2002 and the version of the software is called, Vidyut. Our ILMS i.e. NetLib has continuously been upgraded by its parent organization etc. The ILMS stands for "integrated library management software", a broader term synonymously used for various Library automation software available in market. However, every ILMS has its own features, advantages, disadvantages and capabilities over each other. It gives us access to and manages the resources of our library.

It helps users to find resources for reading, teaching and

learning, as well as managing cataloguing, borrowing and other functions. Borrowing and returning of books and other resources. It reports and provides statistics on the use of the library collection.

Our ILMS is part of our college online learning environment along with our ICT infrastructure and ILMS. It also includes an Online Public Access Catalogue (OPAC). This is an online database of our library resources which is used to locate and promote resources and services in the library. Our college community has access to the OPAC from the homepage of our Library website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://gargicollege.saraswatilib.com/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.04577

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

260

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has sufficient IT infrastructure for every staff member (Teaching and non-teaching) and for students. College is providing wi-fi facility for all stakeholders with 50MBPS downloading speed. Most laboratories are ICT enabled. During the lockdown period, these labs have not been accessible to the students. With help from University of Delhi, faculty made it possible to expose the students to simulations. This has been an effective tool for conducting the Lab courses. IT infrastructure is used by all societies and departments for their activities. Placement cell conducts aptitude tests in the computer lab. Any hands-on work related to a workshop for stakeholders is conducted in the computer labs. It is also used for conducting skill enhancement courses.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

1725

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

157.81255

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Transparent systems and procedures are in place for procurement, utilization and maintenance of infrastructure for teaching-learning, for conducting sports activities and physical education practical classes, for practice and organization of cultural

activities. Departments, committees and societies prepare tentative budgets based on the requirements, present in the budget meeting, maintain the finances, submit bills; accounts staff processes bills based on the procedures conveyed to stakeholders.

- Procedures exist regarding distribution and allocation of laboratory work, supporting students in the safe usage of materials and equipment; to maintain stock registers, keeping track of the usage of materials, replenishing materials and maintaining accounts of materials. Instruments in the laboratories are maintained by the faculty members and lab staff of respective departments.
- Path of communication for the requisition of rooms/seminar hall/auditorium are communicated to committees, societies and departments. Room availability for talks by experts is maintained by the office, and societies & departments approach the office for booking a place after consulting the master timetable.
- Library procedures are communicated through orientation to each batch in the beginning of the academic session which is one of the best practices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gargicollege.in/rules-and-regulations/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

8428

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

8428

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

293

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

223

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

35

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

55

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Gargi College focuses on holistic development of students, thereby it gives equal importance to academic and non-academic activities. The institution facilitates complete representation of students in the Students' Council, Sports Council, department associations, co-curricular and extra-curricular societies duly supported by teacher mentors. The Students' Council is a team of 15 students, democratically elected by the entire student body. Due to uncertainty of the situation (pandemic Covid19), elections couldnot be held and some elected members of the previous year's Student Council who were still on rolls represented the Students' Council 2021-22.

The Students' Council acts as an interface between the student body, college administration and outside agencies. It is also responsible for coordinating the activities of various departments and societies to streamline the events. The Council strives to optimally use the college facilities and space to make it vibrant with youthful energy, zest and enthusiasm. These student bodies under the mentorship of faculty members are responsible for organizing inter-college and intra-college activities thereby enhancing leadership qualities and facilitating in the holistic

development of students. The Students' Council also facilitates in the admission process by disseminating information and addressing queries.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

33

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni association, though not registered, it continuously strives to expand the alumni network and strengthen it as well. Towards this, the college alumni association along with all the departments tracks the progress of the alumni through groups formed at various levels. This is done through ICT-enabled collection, recording and updating mechanisms which include personal interactions, regular surveys by teacher coordinators/student coordinators/alumna coordinators. Once the students pass out from the college, Google forms are circulated to

track their progress. On the occasion of celebrating Fifty Years of Gargi College (1967-2017), the college released the coffee table book titled, 'Empowering Women through Higher Education'. The book has a designated section titled 'Our Achievers: Our Pride' which acknowledges our esteemed alumni who have scaled the heights of success and glory,

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

At our institution, we have departmental associations and societies that reflect our planning, governance, and leadership. We encourage each faculty member to join at least two societies to contribute to the progress of our institution in various areas, not just teaching and learning. Membership is based on expertise, personal choice, interest, or a desire to learn new things. Members can learn about the business and progress to more responsible positions, such as Treasurers, Co-conveners, and Conveners. These positions rotate to provide leadership opportunities for everyone and are based on the investment of time in learning. This applies equally to staff and students. During meetings, members express their ideas, opinions, and suggestions for the growth of the institution. We value the free expression of ideas and encourage members to engage with each other, bring in different perspectives, express dissent, and work together. This culture of openness and collaboration is the hallmark of our institution.

File Description	Documents
Paste link for additional information	https://gargicollege.in/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Case study of subcommittees in the Department Elementary Education, a 4year program: Based on the requirements of B.El.Ed curriculum, work is distributed and allocated for decentralization and participative management of the department. Teachers become members of committees on the basis of rotation, interests, expertise, and preferences. These duties are carried out through democratic consultation & largely entail academic and administrative work to design, plan and execute field assignments, team-teaching, academic enrichment workshops and innovative trips. These are in addition to the teaching workload of each teacher. The distribution of work amongst the teachers ensures smooth conduct of teaching-learning processes as well. This ensures efficiency, transparency and accountability. New teachers get hands-on training by becoming members of the committees. The following committees are formed at the end of every academic year when future plans are formalized.

1. Workload
2. Timetable
3. Budget
4. Department Association, Asmi

a. Natkhat (dramatics)

b. Artwave (art & craft)

c. Novelty (writing society)

d. Zeal (dance society)

e. Dream Chord (singing society)

- f. Sanchayan (Magazine committee)
5. Library (books and other resources)
6. Annual B.El.Ed Festival
7. Internship
8. Projects
9. Placements
10. First Year Incharge
11. Second Year Incharge
12. Third Year Incharge
13. Fourth Year Incharge
14. Innovation Trip
15. Classroom Management
16. Material Development
17. Physical Education
18. Self-Development Workshops
19. School Contact Program

File Description	Documents
Paste link for additional information	https://gargicollege.in/academic/elementary-education/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

IQAC is vested with monitoring the quality procedures and quality assurance in the institution, by NAAC guidelines. However members of IQAC in its first cycle were aware of the fact that they are a

suggestive body and 'one amongst the peers' to engineer any changes as intended by NAAC. This sums up the principle on which the IQAC team worked in its first cycle. Armed with this understanding, a long term strategic plan was drawn in the 1st and 2nd years of its constitution. This is the foundation on which the team has defined quality aspects for its institution with specific reference to its contexts.

So the first step by the team is to draw on the roots and culture of the organization, identify the best practices in the institution, strategies for initiating decentralized governance in an explicit way thereby making everyone in the institution a partner of IQAC. It placed and believed in the emphasis on the ability of the faculty to reflect over the policies and procedures, to document them, review them periodically and rise up to the demands from industry and research domains. Writing reflective departmental reports, discussing in the departments, involving all members made the targets an inclusive goal for all.

IQAC has achieved most of the tasks it set up for the first cycle with complete cooperation by all stakeholders.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gargicollege.in/wp-content/uploads/2020/12/Plan-of-Action.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The college Governing Body has fifteen members including the Chairperson, the Treasurer, the Principal, two teacher representatives, and one representative member from the non-teaching staff, without voting rights.
- The Principal forms the nucleus of the college administration, who is vested with powers to supervise the day-to-day functioning of the college administration.

- Each department is headed by a Teacher-in-Charge, on a rotation basis of two-year tenure each, who acts as facilitator and assists in the functioning of the department.
- At the macro level, the Staff Council decides on various committees, cultural and non-cultural societies and any matter pertaining to the smooth functioning of the institution.
- The college has a duly elected Students' Council which works under Students' Council advisors.
- The college has a dedicated medical assistance team, with a regular nurse and doctor.
- Our college is a constituent college of the University of Delhi. Hence the college service rules and procedures are guided by the statutes, ordinances and regulations of the University of Delhi. The college has several students' grievance redressal mechanisms related to academic and non-academic matters.

File Description	Documents
Paste link for additional information	https://gargicollege.in/rules-and-regulations/
Link to Organogram of the institution webpage	https://gargicollege.in/wp-content/uploads/2018/12/GARGI-COLLEGE-ORGANOGRAM.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- All permanent staff members can avail medical benefits for themselves and their dependent family members either through the University medical centers (WUS) There are different kinds of leaves that the permanent teaching and non-teaching staff may avail, such as Earned Leave, Casual Leave, Medical Leave or Child Care Leave among others. All leaves are governed by central government and University of Delhi rules.
- Permanent staff members can avail LTC and HTC as per Government of India guidelines. The institution also has provision of providing advance for travel (LTC/HTC) as per the service conditions.
- The institution provides pension, gratuity and other retirement benefits as per policy of the Government of India to applicable staff.
- Wards of all staff members can avail Ward Quota Admission benefits. Freeships for non-teaching staff wards are also available.
- Apart from the measures that are mandated by the central government and the University of Delhi, Gargi College caters to several other measures for its staff members, such as, an open-air gym, Day-Care facility, and the college clinic that offers medical assistance to all.

- The college has 15 staff quarters (10 for non-teaching staff, and 5 for teachers), along with the Principal's bungalow.

File Description	Documents
Paste link for additional information	https://gargicollege.in/wp-content/uploads/2018/12/GC-Vaccination-Poster.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

203

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

170

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- CAS 2018 has introduced the new API (Academic Performance Indicator) format through PBAS (Performance Based Appraisal

System). Many permanent teaching staff members have benefitted by means of promotion.

- For faculty promotions, there is a Staff Council approved Screening Committee, composed of members from all three streams. They work in close correspondence with all applicants.
- All initial posts for non-teaching staff are through direct recruitment. These posts include -Office Attendant, Junior Assistant, Laboratory Attendant and Library Attendant. Rest of the posts are promotional cum LDE (Limited Department Examination), or through direct recruitment. The ratio is fixed by the University of Delhi based on the reservation roster.
- Service conditions of the non-teaching staff are as per Government of India guidelines with minor modifications by the EC of the University of Delhi. From the level of Junior Assistant to Assistant, then Senior Assistant, Section Officer, and finally Administrative Officer. These posts may be filled by direct recruitment as well. This system is primarily for the Administration and Accounts departments. Laboratory Attendant can only be promoted to Laboratory Assistant. In the case of the Library, recruitment is based on both through direct recruitment or through promotion.

File Description	Documents
Paste link for additional information	https://gargicollege.in/cas/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- The institution carries out both internal and external audits for all financial years. Internal audit is conducted by the Accounts department of the college.

- The college appoints Auditors from the list of Auditors approved by the Governing Body of the college and from the University of Delhi every year to carry out this process.
- The CAG of the Government of India and the AG of the Government of N.C.T. of Delhi conduct external audits for the institution.
- Additionally, each department also has its own expenditure budget to run their various department associations. Students and teachers contribute towards their department funds, and the college also allocates a certain sum, if required, for each department association. The departments utilize their amount for organizing seminars, talks, lectures, competitions for students, and the like, throughout the academic year. The department audits are conducted internally by the various departments, under the approval of their department association teacher convenors and the department teachers-in-charge.

At every level of the institution, there is a mechanism in place to ensure that all financial transactions are conducted in a transparent and accountable manner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- For the smooth functioning of the college, the institution receives grants from the UGC.
- It also receives grants from the Government of N.C.T. of Delhi.
- In addition, the college charges fees from its students. The total amount is mobilized towards various requirements in the running of the institution.
- Funds obtained from the UGC are majorly utilized under three heads, namely, staff facilities, infrastructure facilities, and office expenses. The grants sanctioned and paid to Gargi College by the UGC towards maintenance for each financial year are made in installments. It is utilized for the purpose for which it is sanctioned. All the terms and conditions of the grant are fulfilled by the college.
- Funds collected from students are mobilized towards various student oriented activities.
- The college also receives some scholarships and awards from organizations and individuals (usually from staff members, superannuated teaching staff, former Principals, and individual philanthropists). These are awarded to students every year on Annual Day, after the students have fulfilled the specific award criteria.
- Departments also receive/collect funds for a wide range of department activities, department magazines, seminars and workshops, and cultural events.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- IQAC through its emphasis on internal and external collaborations paved the way for formal consultations with corporates, civil society, academic and research organisations. In the Pre-IQAC era though most of these conversations were happening, they were not always in the formal nature with set goals for each academic year.
- External collaboration with industry brought rich dividends in the form of FDPs and student-centric training programs. So upskilling of faculty and skilling of students is one of the contributions of IQAC. It received positive feedback for the same and was asked to continue with online portal-based education like Coursera (MOOCS).
- Internal collaborations strengthened bonds between departments and specialized knowledge available within the institution is highlighted. IQAC's collaboration with the NAAC Steering Committee is a stellar example. Collaborations across departments and like-minded faculty working in a particular domain or with allied interests came together to provide rich academic experience to students.
- IQAC also consistently worked closely with the Placement Cell to strategise on various internal practices like reflective reports of members, documentation of Standard Operating Procedures(SOPs) and regular update of the same as new situations emerged.
- Promoting constructive ways of expressing feedback.

File Description	Documents
Paste link for additional information	https://gargicollege.in/wp-content/uploads/2020/12/Activuties-2021-22.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- IQAC as a suggestive body is aware of the democratic functioning of the institution. It is in regular touch with support staff, laboratory staff, Administration staff, and teachers of the departments through formal meetings and informal visits and conversations.
- Faculty are encouraged to share their best teaching-learning practices for collective learning. Teachers-in-Charge (TICs) ensure the allocated workload is transacted and resolve any issues which come up along with result analysis.
- IQAC is in regular conversation with TICs.
- Head of the Institution, who is also the Chairperson of IQAC, has regular meetings with TICs and any related issues discussed in the meetings are further shared in their respective departments.
- IQAC also ensures the procedures in place for orienting students are followed. At the beginning of every semester, discussing the course and program outcomes ensures a constructive learning environment.
- The culture of expert talks is another way of strengthening the teaching-learning process for both teachers and students.
- At the end of each semester feedback from students in a structured format by the department and in a qualitative/open-ended format by teachers is encouraged by the IQAC.

- IQAC conducts a structured feedback which includes teaching-learning process.

File Description	Documents
Paste link for additional information	https://gargicollege.in/wp-content/uploads/2022/12/Feedback-Department-of-Psychology-2022.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gargicollege.in/wp-content/uploads/2022/05/IQAC-2021-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The departments hold seminars and talks to promote gender sensitivity among faculty and students. In September 2021, a talk on "Sexuality: Issues and Challenges among LGBTQIA" was organized.

Unmukti, the Women's Development Centre, provides students with 60 hours of empowering and sensitizing activities through interactive sessions with artists, playwrights, scholars, workshops, and lectures. The Department of Psychology has a mental health initiative called Izhaar that offers both training and peer-to-peer counseling services for students. By providing access to creche services, common rooms, and menstrual health facilities, staff members are able to ensure the well-being of their children while maintaining their productivity. This benefits both the staff and students. The installation of a Sanitary Napkin Vending Machine outside the medical room guarantees cost-effective access to menstrual care products for everyone. At our College, we have a Common Room where students can socialize with each other in a safe environment. To maintain the safety of our students, we have implemented various measures such as CCTV, restricted entry, ID card checks, medical facilities, and a female guard. The bus service on route 544 is exclusively for women, providing a safe commuting option for students. The service includes PCR surveillance and is managed entirely by women, with a daytime PCR van available.

File Description	Documents
Annual gender sensitization action plan	https://gargicollege.in/society/unmukti-womens-development-cell/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our college has an effective waste management system for kitchen and plant waste. We transport kitchen waste to a biogas plant and use dry leaves and dead plants to create compost. The Microbiology department manages lab waste to ensure it is biodegradable. The compost is used in our college gardens.

To promote responsible waste management, we dispose of chemical solutions in sinks with plenty of running water. Additionally, we aim to minimize waste by distilling and reusing organic solvents whenever feasible. To reduce our use of phenol, we analyze samples using smaller tubes and recycle the resulting phenol water mixture for organic synthesis.

We have designated e-waste bins where you can dispose of old CDs, cartridges, mobile phones, computer parts, and non-rechargeable cells. To promote effective e-waste management, our College organizes workshops for students to raise awareness.

The Safety Data Sheets (SDSs) are an essential source of information for the Department of Chemistry. They provide valuable insight into chemical substances, including their potential hazards, proper handling and storage methods, and emergency procedures in case of accidents. To minimize risks, we conduct small-scale analyses with limited amounts of corrosive chemicals and ensure that we do not produce any radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
 1. Green audit
 2. Energy audit
 3. Environment audit
 4. Clean and green campus recognitions/awards
 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The students work in groups for making presentations, and projects and these groups have students with diverse backgrounds. Students experience group cohesiveness and learn about the different cultures, religions and communities as they interact informally with the group members. They bond with each other and learn to

stay in harmony with each other. Group activity teaches them the life skill of working in unity despite diversity.

Centre for Diversity & Inclusion: The Gargi College Centre for Diversity and Inclusion (2020) acts as a safe space, facilitating their mental health and helping them achieve a holistic and happy life.

Enabling Unit: The Enabling unit empowers differently-abled students by providing them with an enabling environment to help them overcome their problems and realize their potential. The visually challenged are provided with books in braille, audio CDs and special software that reads the books.

The Northeast Society was established to spread awareness about Northeast culture and provide an inclusive environment for students from the North Eastern states.

The Hindi debating society (Samiksha) and Hindi creative writing society (Anubhuti) aims at promoting our national language.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

All stakeholders follow the professional ethics of the institution and encourage the same. For example, we abide by the minutes of the To ensure greater accountability of all the stakeholders, all activities of the department are conducted with the highest transparency. The faculty and students are responsible and accountable to each other for all the activities undertaken. A record of all activities is transparently presented in the departmental magazines.

A series of Holistic Life Skills Workshops, in collaboration with Sri Sathya Sai Seva Organization, are conducted every year for character building and inculcating essential values. These workshops cover areas such as personality development, handling relationships, managing negativity and stress, leadership skills,

the ceiling on desires etc.

Gargi believes in teaching students the process and power of democracy. The Student Union elections are held by upholding democratic values and members are chosen through voting. Students are strongly encouraged to follow the guidelines for ethical and moral conduct. In the orientation at the beginning of each year, all students are informed about the common rules and regulations for use of the common spaces such as the canteen, library, ground etc. The Proctorial committee handles any disciplinary issues. The college strictly follows university guidelines and Anti-ragging policies and regulations of the university.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://gargicollege.in/rules-and-regulations/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Republic Day and Independence Day are celebrated with hoisting the flag, and singing of the National Anthem and patriotic songs, poetry, and dance. The Constitution day celebrations instil a sense of pride in our nation.

Gandhi Circle Study, Gargi College, organised a number of programmes/activities during the year 2021-22 as part of Azadi ka Amrit Mahotsav.

Happiness Day: Department of Psychology makes efforts to celebrate International Happiness Day on 20th March every year with the objective to promote happiness and well-being among students. Also, to find ways by which happiness could be inculcated through an awareness of linkages between reaching out to a smile, connecting to nature, being kind to animals, and experiencing a sense of connectedness with fellow humans .

World Kindness Day: World Kindness Day is celebrated on 13 November with the initiative of Izhaar to highlight good deeds in the community for the good of everyone.

Mental Health Day: Izhaar, the Mental Health Initiative of Gargi College celebrates World Mental Health Day and Suicide Prevention Day on 10th September to promote mental health awareness in various ways such as flash mobs, talks, competitions etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Undergraduate Research At our college, we strive to equip students with the necessary skills to conduct high-quality

research. This includes identifying appropriate methodologies and interpreting findings. Research is a crucial aspect of higher education as it promotes scholarship and discovery. Our teachers serve as mentors for students, guiding them through the research process and encouraging them to publish their findings in reputable journals. Additionally, we provide the Pathfinder program for interdisciplinary projects, and some students receive funding from CPE and STAR-COLLEGE. However, limited resources for research, lab infrastructure, and high workloads can be challenging for students and faculty alike.

2. Service to humanity: At Gargi College, we offer an exceptional education and a chance for our students to grow personally. Our outreach programs focus on developing empathy and compassion in our students by involving them in community activities that create psychosocial support systems. Our motto of "Love all, Serve all" is evident in our flagship events, such as Sadbhavna Diwas and the Offline Blood Donation camp - "SAMARPAN". Our NSS Gargi volunteers work with the Delhi Government to raise awareness about environmental issues and engage in community service campaigns. Our goal is to mold conscientious and self-assured individuals who are dedicated to serving humanity.

File Description	Documents
Best practices in the Institutional website	https://gargicollege.in/institutional-best-practices-2/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Gargi College focusses on the holistic development of its students with emphasis not only on their academic advancement but more importantly on establishing their overall well-being including their intellectual, social, emotional and spiritual growth. The objective of this holistic curriculum is to recognize students' unique strengths and provide a supportive learning environment that caters to individual learning styles in a space which is non-discriminatory, allowing students from different backgrounds to express themselves so as to help students emerge with greater self-awareness, confidence and a sense of social responsibility as they

leave the portal of Gargi college.

Students are given ample opportunities to develop leadership qualities by assuming different roles in the classroom, cultural and non-cultural societies, sports, department associations, NSS, NCC, placement cell etc. Through active participation by students either as conveners or members of different associations/societies, they get to develop the desirable self and social awareness skills, communicative and collaborative skills, emotional management and decision-making skills.

The institution also believes in locating the responsibility for mentoring students upon the teachers who make sure that they are available to the students as they perform tasks. This mentoring for students helps them to feel more connected and engaged on campus, which ultimately improves student outcomes.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college has a structured and effective curriculum designed for students. The university revises and upgrades syllabi, while teachers contribute to reviews and evaluations. We regularly review delivery and make mid-course corrections. Implementation methods include: Faculty members review student feedback, and curriculum updates to prepare for the new academic year. The Principal and workload committee meet with the Teacher-In charge to create an academic calendar that guides curriculum planning. Faculty members give course overviews and career insights during orientation programs, while students receive timetables and reading lists each semester. These resources are available online and on notice boards for easy reference. Our college offers a variety of flexible course options. Students can select from Skill Enhancement Courses, General Electives, and Discipline Specific Electives. The college departments have expanded their elective course offerings to meet the growing demand. We stock labs with materials and offer extra courses. We schedule tutorial sessions for assessment and organize seminars and visits to enrich the curriculum. The college library offers orientation programs for students to learn about available resources, including e-content. Students are encouraged to participate in internships and field trips for practical learning and industry exposure.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gargicollege.in/time-table-archive/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As a constituent college of the prestigious University of Delhi, we adhere to the university's protocols for academic

calendars and student evaluations. Our internal assessments are seamlessly integrated with semester-end examinations to determine consolidated semester grades, while our teachers engage in a culture of continuous evaluation. This includes regular class tests, quizzes, and active participation in class discussions to reinforce concepts learned in class. We prioritize transparency by giving students ample notice of assessment dates and being open to rescheduling assessments for valid reasons. Our commitment to student success is evident in our willingness to share all assessment marks with students and work with weaker students to help them improve their grades and understanding. Additionally, our teachers liaise with department heads to ensure the timely completion of courses, making us a reliable institution for higher education.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

24

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

52

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gargi College's course curriculum encompasses vital subjects that promote students' comprehensive growth, including

professional ethics, gender, environment, and sustainability. The institution conducts numerous activities throughout the year to support these pursuits, and educators diligently raise awareness of such crucial issues during classroom instruction. The Centre of Diversity and Inclusion is fully committed to fostering an inclusive college community. With their extensive range of services, programs, and support, they empower and educate our diverse student population and campus community, which greatly contributes to the success of our students. Gargi College places utmost importance on human values and professional ethics while prioritizing mental health and inclusivity. We take pride in our IZHAAR - Mental Health Initiative, Enabling Unit, and Equal Opportunity cell, which cater to the needs of all students, including those with disabilities and members of the LGBTQIA+ community. Our societies, such as the White Rose Club, aim to educate and sensitize people about LGBTQIA+ issues through democratic discussions, while the NSS encourages students to serve their community and promote peace and holistic development. Additionally, we have societies dedicated to improving student motivation, addressing gender-related issues, and raising awareness about environmental concerns. Our society, Avni, is committed to increasing general awareness about various environmental issues. Gargi College is dedicated to creating a safe, inclusive, and sustainable environment for all.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

240

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1837

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

937

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The diversity in the learning levels of the students is very well understood by the institution and it tries to support and cater to the necessity of each student. Classes are divided

into smaller groups (tutorial groups) for providing individual attention to the learners.

Sharing of phone number of teachers, creation of whatsapp group, google classroom are some of the routine methods through which the students and teachers stay connected at any time of the day. Class notes, powerpoint presentations, reference materials, assignments and questions banks were shared with the students through google classrooms. Short google questionnaires on basic concepts, discussions and paper presentations were other ways of promoting interest in the subject.

In addition to adopting bilingual teaching, recommending students for summer internships/training programmes, when the college reopened for face-to-face classes in February 2022, teachers stayed beyond class hours to provide individual support to students. Learners needing higher level guidance to appear in competitive examinations, were also promptly supported. Students were prompted to take up the "path-finder projects" at the college level so as to hone and develop their research skills. To cater to the need of every learner, lectures by eminent speakers, seminars, conferences and workshops were organized.

File Description	Documents
Paste link for additional information	https://gargicollege.in/pathfinder-projects/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5580	221

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To bridge the gap between slow learners and fast learners, group activities like group assignments/project presentations are held. Group learning is also promoted by practicums which are in accordance with the level of the students. Such activities are thoroughly enjoyed by the students and also help them in gaining self-confidence. Students are encouraged to take up and design small projects under the guidance of their teachers which enhance their learning experience. Summer internships are also a routine feature. Field visits/educational trips also contribute to experiential learning. During the pandemic, online visits were organised.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Most of the period in this academic year falls within the COVID period when classes were held online. Teachers attained proficiency in ICT enabled tools such as word processing, spreadsheet, powerpoint presentation, google meet/Zoom/Team viewer, google classroom, Jamboard/whiteboard etc., and used them to make the online teaching process effective. Google classroom was used to post class notes, assignments, reference material, quizzes and question banks and to receive assignments and tests from learners. Google meet/zoom was used for live streaming of experiments for online practical classes. Videos from open educational resources were shown to students to supplement the online classes.

Most classrooms are equipped with projectors, the campus has wi-fi connectivity and there are three computer labs for conducting computer classes. Students utilise these labs for browsing the internet for academic resources. Teachers use powerpoint presentations and audio-video presentations to make the teaching process interactive. Links for e-resources such as e-journal, e-newspapers, e-books, e-reports etc were shared with students from time to time. Databases subscribed by Delhi University are available to students through college wi-fi. Access to UGC INFLIBNET is available for the teachers. Library has the facility of WEBOPAC. College has subscription of Cisco

Webex for conducting online events.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors****221**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****221**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

153	
File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
2592	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>As per the norms laid out by the University, there is 25% weightage for internal assessment of which attendance carries 5%, assignment and test , each carry 10%. During the pandemic period, attendance was not considered as a criterion and the whole of 25% was dedicated to assignments. The students are apprised about the internal assessment during orientation programme at the college level and also at the departmental level.Each teacher schedules their test/assignment and the content as per the convenience of both teacher and students. The students were given ample time to submit assignments on google classroom or email /whatsapp if need be.</p> <p>The criteria for evaluation and the shortfalls/mistakes after evaluation were all discussed in class. During physical mode, learners had the option to submit the assignments offline/online. The evaluated assignments were returned to the</p>	

students with appropriate comments. Learners were given full freedom to discuss the marks obtained by them with their teacher. A list of the whole class with their marks is circulated among the students for verification from their side. An internal assessment committee is in place which streamlines the process of receiving marks from individual teachers and then consolidating it student-wise.

File Description	Documents
Any additional information	View File
Link for additional information	https://gargicollege.in/examination/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Most part of internal assessment during 2021-22 consisted of assignments only due to college working in the online mode. Students were free to approach their subject specific teacher for any grievances related to assignments. These were promptly attended to and the requisite actions taken. If the grievance is related to the consolidated award list, the "internal assessment committee" takes the necessary action and resolves the issue spontaneously.

File Description	Documents
Any additional information	View File
Link for additional information	https://gargicollege.in/wp-content/uploads/2022/01/Final-committees14.07.22.docx.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution follows the curriculum laid down by University of Delhi as per UGC guidelines. Many teachers of the institution have been part of the curriculum committee of the Learning Outcome based Curriculum Framework which came into existence in 2019. The key learning outcomes at the undergraduate level include Graduate attributes, Qualification descriptors, Programme outcomes and Course outcomes. Graduate attributes include capabilities that help strengthen present

knowledge skills, gain new knowledge skills, undertaking future studies, developing attitudes and values to become a responsible citizen. Qualification descriptors include the demonstration of a systematic knowledge in the field, its applications, interdisciplinarity, procedural knowledge for professional development, knowledge of latest research in the field, understanding needs of the society and to become lifelong learners.

The programme and course outcomes are the attaining of the above attributes on completion of a programme/course. These are listed in the beginning of syllabus of each programme/course which may be found in the website of the college as well as the University of Delhi. These are discussed by the Principal and departmental heads during orientation of the learners and also by each teacher in her very first class of that course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gargicollege.in/course-outcomes/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Institution has a culture of attainment of POs and COs as a consequence of the best practices followed in the form of evaluation of teaching-learning process.

* Realization of clear communication of the outcomes: it gives a bird's eye view of the learning expectations from the course for students. Students are able to see the direction and learning is more purposeful as it is linked with the future. * Path to achieve the outcomes is laid down through the procedures of evaluation, both formative and summative. Formative evaluation in the form of internal assessment provides the faculty to choose diverse activities in the form of a field visit report, critical essays, abstracts, reviews & reflective reports for example which set the tone for outcomes. * The challenge lies in the conceptualisation and ability to gauge the levels of students through their graded responses,

discussing them in the classroom rather than in the conventional ways of summing up the totals of scores which could be a crude way of doing it. * Depending upon the size of the batch, conveying the quality of responses of students for their betterment gives a 360 degree feedback to the faculty for future. Based on this, faculty could recalibrate the assignments or activities for future. This is the experimental mode used by the faculty-researcher.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1544

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://gargicollege.in/wp-content/themes/gargi-college/uploads/Gargi%20College%20-%20Annual%20Report%202021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gargicollege.in/student-feedback/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

5

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

11

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Gargi College is committed to research and innovation across all disciplines of science, commerce and humanities. For facilitating this culture amongst students and faculty, college has a Research and Development Cell. The college has excellent laboratories and highly qualified faculty members who undertake projects funded by agencies like DBT, DST, UGC etc. Star college scheme, DU innovation scheme, Bioinformatics Infrastructure Facility (BIF), and Functional Materials Research Lab (Physics) have provided a research base for Post-doctoral fellows, Ph.D. scholars, Masters and Undergraduate students. The Star college scheme, funded by DBT, has given the impetus to promote UG research under faculty members. Further, to promote research the college has instituted a 'Pathfinder' award each in Commerce, Humanities and Science stream. Students under teacher mentors carry out time bound research and present their work in conferences as posters or oral presentation and also publish in reputed journals.

The college has been proactive in organizing educational trips, workshops, seminars, film screenings, book discussions and on diverse socially relevant issues for students including frequent talks on positive mental health. Peer mentorship programmes organized by IZHAAR provide opportunities for holistic development of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gargicollege.in/wp-content/uploads/2018/12/ENTREPRENEURSHIP-COMPENDIUM.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

38

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

34

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

54

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Activities of NSS Gargi is not limited to college, underprivileged people, and NGOs but extends its services to Delhi School students in the "Desh Ke Mentors" project. In the "Blood Donation Drive" and "Thalassemia camp", a very high number of students participated. More than 180 online and offline events and activities were conducted. NSS organized in-house online festivals like the 'Zistatva', 'Umang- NSS Day Celebration', 'Inayat- Sadbhavna Diwas Celebration', 'Desh ke Mentors', and the 'Hues of Pride- Propagating inclusivity' involving large scale participation from students and society during the Covid times. Transitioning from the online to offline set-up has been challenging but with the efforts of the NSS team, it eventually became smooth and effective to conduct programs like 'Blood Donation Camp', 'Thalassemia Camp', and the 'NSS Special Programme' in the adopted village of Shahpur Jat. Further, NSS Gargi organized a special camp from 25th to 28th April in its adopted village, Shahpur Jat. NSS Gargi has

seen many enthusiastic volunteers whose Motto is "Not me But You" and NSS Gargi will always follow the path of service before self.

File Description	Documents
Paste link for additional information	https://gargicollege.in/nss/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

11

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

192

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

4000

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

490

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has 46 classrooms, 21 labs, well-stocked departmental libraries, in all Science departments, departments of English, B.El.Ed and Applied Psychology. LCD projectors are available in the 33 classrooms with 6 mobile projectors. In addition to the 21 labs, the college has a bioinformatics facility lab which is used for theoretical studies by the Botany, Zoology and Microbiology departments. All the above rooms including labs are utilized for classes ensuring optimal usage. With more than 5,500 students on a 9.198 acre campus, it is a challenge to cater to the increasing demands on teaching-learning process for expert lectures, focused group discussions and tutorials. However this is met by efficient and empathetic work of the Time Table Committee in allocating rooms judiciously. As students return back to college post Covid, the college has invested in IT infrastructure through EXCITEL internet connection. Best efforts are made to maintain a 1: 1 ratio for the students to computers/laptops. The teaching learning resource center has a WI-FI enabled computer lab. We have 30 total extensions with 10 new internet connections (3 routers each). The new academic block under construction would strengthen our infrastructure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gargicollege.in/wp-content/uploads/2022/02/4.1.1-List-of-classrooms-signed.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Gargi college has a reputation for its strong performance in cultural and sports events at the national level and within the University of Delhi circuit. It is one of the strengths of the institution for which many students across India aspire to join Gargi college. This is also reflected in the number of companies which approach college for placement, internships and training sessions. For the institution it is significant to support and actively promote cultural and sports activities. Inter college competitions and annual festivals of different societies are either held in the College Auditorium (seating capacity of 750), or in the Seminar Hall (seating capacity around 100-120). In conjunction, during the cultural festival season, a spacious foyer in front of the general auditorium and Arts Quadrangle is also used.

The sports complex in Gargi college mainly comprises outdoor facilities for games like Athletics, Basketball, Cricket, Tennis and Volleyball. Fitness activities like Aerobics and Yoga are also held on the sports ground. The size of the Sports ground is approximately 6 acres (120 M x 100 M). The outdoor facilities are adequate for the games that we are aspiring to have indoor gymnasium for all stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gargicollege.in/wp-content/uploads/2022/02/4.1.2-additional-signed.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

40

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gargicollege.in/wp-content/uploads/2022/02/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

24.78858

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our Library is automated using NetLib Library automation software during 1999-2002 and the version of the software is called, Vidyut. Our ILMS i.e. NetLib has continuously been upgraded by its parent organization etc. The ILMS stands for "integrated library management software", a broader term synonymously used for various Library automation software available in market. However, every ILMS has its own features, advantages, disadvantages and capabilities over each other. It gives us access to and manages the resources of our library.

It helps users to find resources for reading, teaching and

learning, as well as managing cataloguing, borrowing and other functions. Borrowing and returning of books and other resources. It reports and provides statistics on the use of the library collection.

Our ILMS is part of our college online learning environment along with our ICT infrastructure and ILMS. It also includes an Online Public Access Catalogue (OPAC). This is an online database of our library resources which is used to locate and promote resources and services in the library. Our college community has access to the OPAC from the homepage of our Library website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://gargicollege.saraswatilib.com/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.04577

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

260

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has sufficient IT infrastructure for every staff member (Teaching and non-teaching) and for students. College is providing wi-fi facility for all stakeholders with 50MBPS downloading speed. Most laboratories are ICT enabled. During the lockdown period, these labs have not been accessible to the students. With help from University of Delhi, faculty made it possible to expose the students to simulations. This has been an effective tool for conducting the Lab courses. IT infrastructure is used by all societies and departments for their activities. Placement cell conducts aptitude tests in the computer lab. Any hands-on work related to a workshop for stakeholders is conducted in the computer labs. It is also used for conducting skill enhancement courses.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

1725

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

157.81255

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Transparent systems and procedures are in place for procurement, utilization and maintenance of infrastructure for teaching-learning, for conducting sports activities and

physical education practical classes, for practice and organization of cultural activities. Departments, committees and societies prepare tentative budgets based on the requirements, present in the budget meeting, maintain the finances, submit bills; accounts staff processes bills based on the procedures conveyed to stakeholders.

- Procedures exist regarding distribution and allocation of laboratory work, supporting students in the safe usage of materials and equipment; to maintain stock registers, keeping track of the usage of materials, replenishing materials and maintaining accounts of materials. Instruments in the laboratories are maintained by the faculty members and lab staff of respective departments.
- Path of communication for the requisition of rooms/seminar hall/auditorium are communicated to committees, societies and departments. Room availability for talks by experts is maintained by the office, and societies & departments approach the office for booking a place after consulting the master timetable.
- Library procedures are communicated through orientation to each batch in the beginning of the academic session which is one of the best practices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gargicollege.in/rules-and-regulations/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

38

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

8428

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

8428

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

293	
File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
223	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
35	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

55

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Gargi College focuses on holistic development of students, thereby it gives equal importance to academic and non-academic activities. The institution facilitates complete representation of students in the Students' Council, Sports Council, department associations, co-curricular and extra-curricular societies duly supported by teacher mentors. The Students' Council is a team of 15 students, democratically elected by the entire student body. Due to uncertainty of the situation (pandemic Covid19), elections couldnot be held and some elected members of the previous year's Student Council who were still on rolls represented the Students' Council 2021-22.

The Students' Council acts as an interface between the student body, college administration and outside agencies. It is also responsible for coordinating the activities of various departments and societies to streamline the events. The Council strives to optimally use the college facilities and space to make it vibrant with youthful energy, zest and enthusiasm. These student bodies under the mentorship of faculty members

are responsible for organizing inter-college and intra-college activities thereby enhancing leadership qualities and facilitating in the holistic development of students. The Students' Council also facilitates in the admission process by disseminating information and addressing queries.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

33

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni association, though not registered, it continuously strives to expand the alumni network and strengthen it as well. Towards this, the college alumni association along with all the departments tracks the progress of the alumni through groups formed at various levels. This is done through ICT-enabled collection, recording and updating mechanisms which include personal interactions, regular surveys

by teacher coordinators/student coordinators/alumna coordinators. Once the students pass out from the college, Google forms are circulated to track their progress. On the occasion of celebrating Fifty Years of Gargi College (1967-2017), the college released the coffee table book titled, 'Empowering Women through Higher Education'. The book has a designated section titled 'Our Achievers: Our Pride' which acknowledges our esteemed alumni who have scaled the heights of success and glory,

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

At our institution, we have departmental associations and societies that reflect our planning, governance, and leadership. We encourage each faculty member to join at least two societies to contribute to the progress of our institution in various areas, not just teaching and learning. Membership is based on expertise, personal choice, interest, or a desire to learn new things. Members can learn about the business and progress to more responsible positions, such as Treasurers, Co-conveners, and Conveners. These positions rotate to provide leadership opportunities for everyone and are based on the investment of time in learning. This applies equally to staff and students. During meetings, members express their ideas, opinions, and suggestions for the growth of the institution. We value the free expression of ideas and encourage members to engage with each other, bring in different perspectives, express dissent, and work together. This culture of openness

and collaboration is the hallmark of our institution.

File Description	Documents
Paste link for additional information	https://gargicollege.in/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Case study of subcommittees in the Department Elementary Education, a 4year program: Based on the requirements of B.El.Ed curriculum, work is distributed and allocated for decentralization and participative management of the department. Teachers become members of committees on the basis of rotation, interests, expertise, and preferences. These duties are carried out through democratic consultation & largely entail academic and administrative work to design, plan and execute field assignments, team-teaching, academic enrichment workshops and innovative trips. These are in addition to the teaching workload of each teacher. The distribution of work amongst the teachers ensures smooth conduct of teaching-learning processes as well. This ensures efficiency, transparency and accountability. New teachers get hands-on training by becoming members of the committees. The following committees are formed at the end of every academic year when future plans are formalized.

1. Workload
2. Timetable
3. Budget
4. Department Association, Asmi

a. Natkhat (dramatics)

b. Artwave (art & craft)

c. Novelty (writing society)

d. Zeal (dance society)

- e. Dream Chord (singing society)
- f. Sanchayan (Magazine committee)
- 5. Library (books and other resources)
- 6. Annual B.El.Ed Festival
- 7. Internship
- 8. Projects
- 9. Placements
- 10. First Year Incharge
- 11. Second Year Incharge
- 12. Third Year Incharge
- 13. Fourth Year Incharge
- 14. Innovation Trip
- 15. Classroom Management
- 16. Material Development
- 17. Physical Education
- 18. Self-Development Workshops
- 19. School Contact Program

File Description	Documents
Paste link for additional information	https://gargicollege.in/academic/elementary-education/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

IQAC is vested with monitoring the quality procedures and

quality assurance in the institution, by NAAC guidelines. However members of IQAC in its first cycle were aware of the fact that they are a suggestive body and 'one amongst the peers' to engineer any changes as intended by NAAC. This sums up the principle on which the IQAC team worked in its first cycle. Armed with this understanding, a long term strategic plan was drawn in the 1st and 2nd years of its constitution. This is the foundation on which the team has defined quality aspects for its institution with specific reference to its contexts.

So the first step by the team is to draw on the roots and culture of the organization, identify the best practices in the institution, strategies for initiating decentralized governance in an explicit way thereby making everyone in the institution a partner of IQAC. It placed and believed in the emphasis on the ability of the faculty to reflect over the policies and procedures, to document them, review them periodically and rise up to the demands from industry and research domains. Writing reflective departmental reports, discussing in the departments, involving all members made the targets an inclusive goal for all.

IQAC has achieved most of the tasks it set up for the first cycle with complete cooperation by all stakeholders.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gargicollege.in/wp-content/uploads/2020/12/Plan-of-Action.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The college Governing Body has fifteen members including the Chairperson, the Treasurer, the Principal, two teacher representatives, and one representative member from the non-teaching staff, without voting rights.

- The Principal forms the nucleus of the college administration, who is vested with powers to supervise the day-to-day functioning of the college administration.
- Each department is headed by a Teacher-in-Charge, on a rotation basis of two-year tenure each, who acts as facilitator and assists in the functioning of the department.
- At the macro level, the Staff Council decides on various committees, cultural and non-cultural societies and any matter pertaining to the smooth functioning of the institution.
- The college has a duly elected Students' Council which works under Students' Council advisors.
- The college has a dedicated medical assistance team, with a regular nurse and doctor.
- Our college is a constituent college of the University of Delhi. Hence the college service rules and procedures are guided by the statutes, ordinances and regulations of the University of Delhi. The college has several students' grievance redressal mechanisms related to academic and non-academic matters.

File Description	Documents
Paste link for additional information	https://gargicollege.in/rules-and-regulations/
Link to Organogram of the institution webpage	https://gargicollege.in/wp-content/uploads/2018/12/GARGI-COLLEGE-ORGANOGRAM.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- All permanent staff members can avail medical benefits for themselves and their dependent family members either through the University medical centers (WUS) There are different kinds of leaves that the permanent teaching and non-teaching staff may avail, such as Earned Leave, Casual Leave, Medical Leave or Child Care Leave among others. All leaves are governed by central government and University of Delhi rules.
- Permanent staff members can avail LTC and HTC as per Government of India guidelines. The institution also has provision of providing advance for travel (LTC/HTC) as per the service conditions.
- The institution provides pension, gratuity and other retirement benefits as per policy of the Government of India to applicable staff.
- Wards of all staff members can avail Ward Quota Admission benefits. Freeships for non-teaching staff wards are also available.
- Apart from the measures that are mandated by the central government and the University of Delhi, Gargi College caters to several other measures for its staff members, such as, an open-air gym, Day-Care facility, and the college clinic that offers medical assistance to all.

- The college has 15 staff quarters (10 for non-teaching staff, and 5 for teachers), along with the Principal's bungalow.

File Description	Documents
Paste link for additional information	https://gargicollege.in/wp-content/uploads/2018/12/GC-Vaccination-Poster.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

203

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

170

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- CAS 2018 has introduced the new API (Academic Performance

Indicator) format through PBAS (Performance Based Appraisal System). Many permanent teaching staff members have benefitted by means of promotion.

- For faculty promotions, there is a Staff Council approved Screening Committee, composed of members from all three streams. They work in close correspondence with all applicants.
- All initial posts for non-teaching staff are through direct recruitment. These posts include -Office Attendant, Junior Assistant, Laboratory Attendant and Library Attendant. Rest of the posts are promotional cum LDE (Limited Department Examination), or through direct recruitment. The ratio is fixed by the University of Delhi based on the reservation roster.
- Service conditions of the non-teaching staff are as per Government of India guidelines with minor modifications by the EC of the University of Delhi. From the level of Junior Assistant to Assistant, then Senior Assistant, Section Officer, and finally Administrative Officer. These posts may be filled by direct recruitment as well. This system is primarily for the Administration and Accounts departments. Laboratory Attendant can only be promoted to Laboratory Assistant. In the case of the Library, recruitment is based on both through direct recruitment or through promotion.

File Description	Documents
Paste link for additional information	https://gargicollege.in/cas/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- The institution carries out both internal and external

audits for all financial years. Internal audit is conducted by the Accounts department of the college.

- The college appoints Auditors from the list of Auditors approved by the Governing Body of the college and from the University of Delhi every year to carry out this process.
- The CAG of the Government of India and the AG of the Government of N.C.T. of Delhi conduct external audits for the institution.
- Additionally, each department also has its own expenditure budget to run their various department associations. Students and teachers contribute towards their department funds, and the college also allocates a certain sum, if required, for each department association. The departments utilize their amount for organizing seminars, talks, lectures, competitions for students, and the like, throughout the academic year. The department audits are conducted internally by the various departments, under the approval of their department association teacher convenors and the department teachers-in-charge.

At every level of the institution, there is a mechanism in place to ensure that all financial transactions are conducted in a transparent and accountable manner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- For the smooth functioning of the college, the institution receives grants from the UGC.
- It also receives grants from the Government of N.C.T. of Delhi.
- In addition, the college charges fees from its students. The total amount is mobilized towards various requirements in the running of the institution.
- Funds obtained from the UGC are majorly utilized under three heads, namely, staff facilities, infrastructure facilities, and office expenses. The grants sanctioned and paid to Gargi College by the UGC towards maintenance for each financial year are made in installments. It is utilized for the purpose for which it is sanctioned. All the terms and conditions of the grant are fulfilled by the college.
- Funds collected from students are mobilized towards various student oriented activities.
- The college also receives some scholarships and awards from organizations and individuals (usually from staff members, superannuated teaching staff, former Principals, and individual philanthropists). These are awarded to students every year on Annual Day, after the students have fulfilled the specific award criteria.
- Departments also receive/collect funds for a wide range of department activities, department magazines, seminars

and workshops, and cultural events.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- IQAC through its emphasis on internal and external collaborations paved the way for formal consultations with corporates, civil society, academic and research organisations. In the Pre-IQAC era though most of these conversations were happening, they were not always in the formal nature with set goals for each academic year.
- External collaboration with industry brought rich dividends in the form of FDPs and student-centric training programs. So upskilling of faculty and skilling of students is one of the contributions of IQAC. It received positive feedback for the same and was asked to continue with online portal-based education like Coursera (MOOCS).
- Internal collaborations strengthened bonds between departments and specialized knowledge available within the institution is highlighted. IQAC's collaboration with the NAAC Steering Committee is a stellar example. Collaborations across departments and like-minded faculty working in a particular domain or with allied interests came together to provide rich academic experience to students.
- IQAC also consistently worked closely with the Placement Cell to strategise on various internal practices like reflective reports of members, documentation of Standard Operating Procedures(SOPs) and regular update of the same as new situations emerged.

- Promoting constructive ways of expressing feedback.

File Description	Documents
Paste link for additional information	https://gargicollege.in/wp-content/uploads/2020/12/Activities-2021-22.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- IQAC as a suggestive body is aware of the democratic functioning of the institution. It is in regular touch with support staff, laboratory staff, Administration staff, and teachers of the departments through formal meetings and informal visits and conversations.
- Faculty are encouraged to share their best teaching-learning practices for collective learning. Teachers-in-Charge (TICs) ensure the allocated workload is transacted and resolve any issues which come up along with result analysis.
- IQAC is in regular conversation with TICs.
- Head of the Institution, who is also the Chairperson of IQAC, has regular meetings with TICs and any related issues discussed in the meetings are further shared in their respective departments.
- IQAC also ensures the procedures in place for orienting students are followed. At the beginning of every semester, discussing the course and program outcomes ensures a constructive learning environment.
- The culture of expert talks is another way of strengthening the teaching-learning process for both teachers and students.

- At the end of each semester feedback from students in a structured format by the department and in a qualitative/open-ended format by teachers is encouraged by the IQAC.
- IQAC conducts a structured feedback which includes teaching-learning process.

File Description	Documents
Paste link for additional information	https://gargicollege.in/wp-content/uploads/2022/12/Feedback-Department-of-Psychology-2022.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gargicollege.in/wp-content/uploads/2022/05/IQAC-2021-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The departments hold seminars and talks to promote gender sensitivity among faculty and students. In September 2021, a talk on "Sexuality: Issues and Challenges among LGBTQIA" was organized. Unmukti, the Women's Development Centre, provides students with 60 hours of empowering and sensitizing activities through interactive sessions with artists, playwrights, scholars, workshops, and lectures. The Department of Psychology has a mental health initiative called Izhaar that offers both training and peer-to-peer counseling services for students. By providing access to creche services, common rooms, and menstrual health facilities, staff members are able to ensure the well-being of their children while maintaining their productivity. This benefits both the staff and students. The installation of a Sanitary Napkin Vending Machine outside the medical room guarantees cost-effective access to menstrual care products for everyone. At our College, we have a Common Room where students can socialize with each other in a safe environment. To maintain the safety of our students, we have implemented various measures such as CCTV, restricted entry, ID card checks, medical facilities, and a female guard. The bus service on route 544 is exclusively for women, providing a safe commuting option for students. The service includes PCR surveillance and is managed entirely by women, with a daytime PCR van available.

File Description	Documents
Annual gender sensitization action plan	https://gargicollege.in/society/unmukti-womens-development-cell/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation

B. Any 3 of the above

Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our college has an effective waste management system for kitchen and plant waste. We transport kitchen waste to a biogas plant and use dry leaves and dead plants to create compost. The Microbiology department manages lab waste to ensure it is biodegradable. The compost is used in our college gardens.

To promote responsible waste management, we dispose of chemical solutions in sinks with plenty of running water. Additionally, we aim to minimize waste by distilling and reusing organic solvents whenever feasible. To reduce our use of phenol, we analyze samples using smaller tubes and recycle the resulting phenol water mixture for organic synthesis.

We have designated e-waste bins where you can dispose of old CDs, cartridges, mobile phones, computer parts, and non-rechargeable cells. To promote effective e-waste management, our College organizes workshops for students to raise awareness.

The Safety Data Sheets (SDSs) are an essential source of information for the Department of Chemistry. They provide valuable insight into chemical substances, including their potential hazards, proper handling and storage methods, and emergency procedures in case of accidents. To minimize risks, we conduct small-scale analyses with limited amounts of corrosive chemicals and ensure that we do not produce any radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The students work in groups for making presentations, and projects and these groups have students with diverse backgrounds. Students experience group cohesiveness and learn about the different cultures, religions and communities as they interact informally with the group members. They bond with each other and learn to stay in harmony with each other. Group activity teaches them the life skill of working in unity despite diversity.

Centre for Diversity & Inclusion: The Gargi College Centre for Diversity and Inclusion (2020) acts as a safe space, facilitating their mental health and helping them achieve a holistic and happy life.

Enabling Unit: The Enabling unit empowers differently-abled students by providing them with an enabling environment to help them overcome their problems and realize their potential. The visually challenged are provided with books in braille, audio CDs and special software that reads the books.

The Northeast Society was established to spread awareness about Northeast culture and provide an inclusive environment for students from the North Eastern states.

The Hindi debating society (Samiksha) and Hindi creative writing society (Anubhuti) aims at promoting our national language.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

All stakeholders follow the professional ethics of the institution and encourage the same. For example, we abide by the minutes of the To ensure greater accountability of all the

stakeholders, all activities of the department are conducted with the highest transparency. The faculty and students are responsible and accountable to each other for all the activities undertaken. A record of all activities is transparently presented in the departmental magazines.

A series of Holistic Life Skills Workshops, in collaboration with Sri Sathya Sai Seva Organization, are conducted every year for character building and inculcating essential values. These workshops cover areas such as personality development, handling relationships, managing negativity and stress, leadership skills, the ceiling on desires etc.

Gargi believes in teaching students the process and power of democracy. The Student Union elections are held by upholding democratic values and members are chosen through voting. Students are strongly encouraged to follow the guidelines for ethical and moral conduct. In the orientation at the beginning of each year, all students are informed about the common rules and regulations for use of the common spaces such as the canteen, library, ground etc. The Proctorial committee handles any disciplinary issues. The college strictly follows university guidelines and Anti-ragging policies and regulations of the university.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://gargicollege.in/rules-and-regulations/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Republic Day and Independence Day are celebrated with hoisting the flag, and singing of the National Anthem and patriotic songs, poetry, and dance. The Constitution day celebrations instil a sense of pride in our nation.

Gandhi Circle Study, Gargi College, organised a number of programmes/activities during the year 2021-22 as part of Azadi ka Amrit Mahotsav.

Happiness Day: Department of Psychology makes efforts to celebrate International Happiness Day on 20th March every year with the objective to promote happiness and well-being among students. Also, to find ways by which happiness could be inculcated through an awareness of linkages between reaching out to a smile, connecting to nature, being kind to animals, and experiencing a sense of connectedness with fellow humans .

World Kindness Day: World Kindness Day is celebrated on 13 November with the initiative of Izhaar to highlight good deeds in the community for the good of everyone.

Mental Health Day: Izhaar, the Mental Health Initiative of Gargi College celebrates World Mental Health Day and Suicide Prevention Day on 10th September to promote mental health awareness in various ways such as flash mobs, talks, competitions etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Undergraduate Research: At our college, we strive to equip students with the necessary skills to conduct high-quality research. This includes identifying appropriate methodologies and interpreting findings. Research is a crucial aspect of higher education as it promotes scholarship and discovery. Our teachers serve as mentors for students, guiding them through the research process and encouraging them to publish their findings in reputable journals. Additionally, we provide the Pathfinder program for interdisciplinary projects, and some students receive funding from CPE and STAR-COLLEGE. However, limited resources for research, lab infrastructure, and high workloads can be challenging for students and faculty alike.

2. Service to humanity: At Gargi College, we offer an exceptional education and a chance for our students to grow personally. Our outreach programs focus on developing empathy and compassion in our students by involving them in community activities that create psychosocial support systems. Our motto of "Love all, Serve all" is evident in our flagship events, such as Sadbhavna Diwas and the Offline Blood Donation camp - "SAMARPAN". Our NSS Gargi volunteers work with the Delhi Government to raise awareness about environmental issues and engage in community service campaigns. Our goal is to mold conscientious and self-assured individuals who are dedicated to serving humanity.

File Description	Documents
Best practices in the Institutional website	https://gargicollege.in/institutional-best-practices-2/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Gargi College focusses on the holistic development of its students with emphasis not only on their academic advancement but more importantly on establishing their overall well-being including their intellectual, social, emotional and spiritual growth. The objective of this holistic curriculum is to recognize students' unique strengths and provide a supportive learning environment that caters to individual learning styles in a space which is non-discriminatory, allowing students from different backgrounds to express themselves so as to help students emerge with greater self-awareness, confidence and a sense of social responsibility as they leave the portal of Gargi college.

Students are given ample opportunities to develop leadership qualities by assuming different roles in the classroom, cultural and non-cultural societies, sports, department associations, NSS, NCC, placement cell etc. Through active participation by students either as conveners or members of different associations/societies, they get to develop the desirable self and social awareness skills, communicative and collaborative skills, emotional management and decision-making skills.

The institution also believes in locating the responsibility for mentoring students upon the teachers who make sure that they are available to the students as they perform tasks. This mentoring for students helps them to feel more connected and engaged on campus, which ultimately improves student outcomes.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

To strengthen research culture by dissemination of global research opportunities, focused awareness sessions on research methodology with the setting up of a Research Development Cell (RDC) for the growth of faculty and students.

- To encourage and strengthen existing internal & external collaborations. To forge new collaborations with academia, industry, and civil society in the shared goal of knowledge enhancement, skill development and innovation.
- To continue to provide better internships, grooming, placement opportunities & skill enhancement for students.
- To expand Community Outreach by partnering with NGOs and implementing a village-integrated program.
- To continue to stress the review process at the level of each individual unit (department/society/committee) based on the vision/mission/constitution. To share year-end reviews for future learning.
- Workshops for all stakeholders for personal and professional growth.
- To mentor students through societies and outside classrooms for a constructive self and a progressive society.
- Continuation of the culture of inter-departmental lectures, conferences, talks, and workshops by experts from academia, industry, and civil society to go beyond the curriculum and stay ahead of the curve.
- To create a state-of-the-art "Wellness Center" to equip our students and training members with essential life skills.