

MEMORANDUM OF UNDERSTANDING

Between



SRI GURU NANAK DEV KHALSA COLLEGE
UNIVERSITY OF DELHI, *Delhi*

AND



**NEW DELHI INSTITUTE
OF MANAGEMENT**
New Delhi



**RAM LAL ANAND
COLLEGE**
UNIVERSITY OF DELHI
Delhi



KALINDI COLLEGE
UNIVERSITY OF DELHI
Delhi



**JANKI DEVI MEMORIAL
COLLEGE**
UNIVERSITY OF DELHI
Delhi



GARGI COLLEGE
UNIVERSITY OF DELHI
Delhi



**MATA SUNDRI
COLLEGE**
UNIVERSITY OF DELHI
Delhi



**DAULAT RAM
COLLEGE**
UNIVERSITY OF DELHI
Delhi



**SRI AUROBINDO
COLLEGE**
UNIVERSITY OF DELHI
Delhi

Focusing on

**COOPERATION, PROMOTION AND NETWORKING OF
INSTITUTIONAL QUALITY ASSURANCE CELL FOR
STANDARDIZATION OF POLICIES AND PROCEDURES**

MoU
12 November 2018

MEMORANDUM OF UNDERSTANDING



BETWEEN

MULTIPLE INSTITUTIONS

**FOCUSING ON
COOPERATION, PROMOTION & NETWORKING OF
INSTITUTIONAL QUALITY ASSURANCE CELL
FOR STANDARDIZATION OF
POLICIES & PROCEDURES
MoU**

12 November 2018



Memorandum of Understanding Between
MULTIPLE INSTITUTIONS FOR COOPERATION, PROMOTION & NETWORKING OF
INSTITUTIONAL QUALITY ASSURANCE CELL
FOR STANDARDIZATION OF POLICIES & PROCEDURES

Sr.

No. Name and Address of the Lead Colleges With effect from

1. SRI GURU NANAK DEV KHALSA COLLEGE,
UNIVERSITY OF DELHI,
DEV NAGAR, Delhi - 110005

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Arvinder Kaur 19

ADDED PARTICIPATING INSTITUTIONS IN MoU (From date)

The IQAC's of following colleges have taken an initiative of bringing the IQAC's of the participating organizations together for the purpose of Cooperation, Promotion and Networking of IQAC's of respective colleges to standardize policies, procedures and to collectively work out the areas for better academics and administration...

1. New Delhi Institute of Management, New Delhi
2. Ramlal Anand College, University of Delhi, Delhi
3. Kalindi College, University of Delhi, Delhi
4. Janaki Devi Memorial College, University of Delhi, Delhi
5. Gargi College, University of Delhi, Delhi
6. Mata Sundari College, University of Delhi, Delhi
7. Daulat Ram College, University of Delhi, Delhi
8. Sri Aurobindo College, University of Delhi, Delhi

Dr. Anil Kumar, Director, IQAC, University of Delhi

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Dr. Anil Kumar



The entire exercise primarily aims at :

1. To create a platform for organizations to go hand in hand.
2. To Promote Quality for organizations to rise on a common platform rather than singular attempt.
3. Share thoughts, ideas and solutions on problems faced by the educational institutions.
4. Developing academic and administrative procedures and methodologies that are uniform and logically acceptable in the areas where there are no guidelines from the government and Universities.
5. To promote the teacher and the taught in the areas of Academics, Co-curricular and extracurricular activities and research.
6. Sharing of human intelligence in academics and administration.
7. Bringing the educational communities together for a better purpose.
8. Sharing of libraries.
9. To promote sharing of resources and to promote academic courses of mutual benefits.
10. Best advantage to the end user "The student".
11. To create a platform to sort out issues between organizations who share similar geographical location or have similar courses, etc.
12. Promoting activity/event fundings.
13. Any event/ activity, thought process/ quality thought that gives advantage on a mutual basis would be the platform of IQAC's.
14. To conduct activities for students of sharing institutions and to promote the best for the student benefit.

1.0 INTRODUCTION :

This Memorandum of Understanding (MoU) is made between IQAC of institutions listed below and are referred to herein as "The Parties" to this MoU.

- 1.1 The Parties intend by this MoU to establish a mutually beneficial partnership.
- 1.2 This MoU will address the basic relationship, roles and responsibilities of the Parties but leaves for later agreement the more precise terms that will constitute the substance of the partnership
- 1.3 The MoU also provide scope of adding further colleges in future.

2.0 PURPOSE :

The Parties enter into this MoU for the primary purpose of Co-operation Promotion and Networking of IQAC's of respective colleges to standardize policies, procedures and to collectively work out areas for better academics and administration and to bring a qualitative change in organizations with IQAC playing a Pivotal role.

3.0 AUTHORITY :

The MoU will primarily be governed by the respective principal of the colleges in their campuses. The **IQAC Coordinators/nominees** will be the authority to represent and express the college. The collective decisions made will be implemented by the **IQAC Coordinator**.

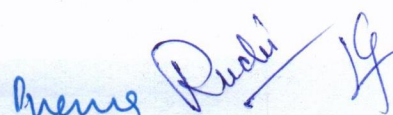
4.0 ROLES AND RESPONSIBILITIES OF THE PARTIES :

The Parties intend to undertake the following activities pursuant to this MoU :

- 4.1 Parties agrees to :
 - 4.1.1 Work jointly on the issues related to Quality in Education;
 - 4.1.2 Have necessary agreements/ MoU's needed for conducting activities in colleges;
 - 4.1.3 Share information with confidentiality as the main clause which does not harm the participating organizations.
 - 4.1.4 Create better working environments and better academic practices through joint working;



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4.1.5 Create easy and better documentation procedures;

4.1.6 Conduct activities needed by the organizations together such as API Assessment/ Academic Audit/FDP/Workshops/Conferences/Cluster College/Placement Cell etc.;

4.1.7 To promote IQAC assessments in each other's colleges and to provide genuine inputs;

4.1.8 To create variety of types of feedback mechanisms to promote colleges to go for better governances.

4.1.9 To prepare an IQAC Calendar of events for better governance and to adhere to schedules.

4.1.10. Any other activity of common interest and that promotes quality in the working of the organization.

4.2 The Parties agree to :

4.2.1 Work in Collaboration for a tenure of five years from the date of signing ;

- To arrange for periodic assessment or specific academic Programmes or projects;
- To stimulate the academic environment for promotion of quality of teaching-learning and research in higher education institutions;
- To conduct Academic and Administrative audits.
- To encourage self-evaluation, accountability, autonomy and innovations in higher education;
- To promote quality-related research studies, consultancy and training Programmes, and
- To develop strategies to collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.
- Sharing infrastructure to promote education.
- To work on Institutional Social responsibilities.
- Current issues – solving and awareness.

Some of the functions expected from IQAC by NAAC are :

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes
- Dissemination of information on various quality parameters of higher education
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles and sharing best practices.
- Documentation of the various Programmes/activities leading to quality improvement through data management system.
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality.
- Development of Quality Culture in the institution.
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC

This MoU would promote the functions expected

4.2.2 To promote core values of NAAC :

- Contributing to National Development
- Fostering Global Competencies among Students
- Inculcating a Value System in Students



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- Promoting the Use of Technology
- Quest for Excellence

5.0 FUNDING :

The concerned party is free to choose the pricing of the program. The involved parties on sharing basis can develop the funds. The mechanism of funding is to be decided and executed by the interacting partners.

6.0 AGREEMENTS :

In order to foster the successful completion of this MoU, the Parties agree to the following terms and conditions:

1. Each Party pledges in good faith to go forward with this MoU and to further the goals and purposes of this MoU, subject to the terms and conditions of this MoU. The Parties shall attempt to resolve disputes through good faith discussions.
2. Either Party may withdraw at any time from this MoU by transmitting a signed writing to that effect to the other Party. This MoU and the partnership created thereby shall be considered terminated sixty (60) days from the date the non-withdrawing Party actually receives the notice of withdrawal from the withdrawing Party. In case of an abrupt withdrawal when the event is to start or is in process the party must cooperate to fulfill the event and make it successful.
3. The Parties agree that if withdraws at any time from this MoU previous student data submitted by will remain with the parties. If the data is to be used, it will be used with mention and would be communicated to the concerned party before use. Sensitive data cannot be used.
4. By mutual agreement, which may be either formal or informal, the Parties may modify the list of intended activities set and/or determine the practical manner by which the goals, purposes and activities of this MoU will be accomplished. However, any modification to any other written part of this MoU must be made in writing and signed by both Parties and their designees.
5. Nothing in this MoU shall be construed to authorize or permit any violation of any Government, State or local/UGC or University law imposed upon the Parties,
6. The parties will not compel each other that could lead to any legal hassle. Every party has right to share the information they feel worth sharing. It is no binding on the parties to share each and every information.
7. The issues with intellectual property right can be shared only with prior permission of the concerned party

7.0 LIST AND PRIMARY CONTACTS OF THE PARTICIPATING PARTIES :

Refer to Annexure I

8.0 TERMINATION :

Unless terminated by a written agreement executed by either Party, this MoU shall remain in effect.

9.0 AUTHORIZED SIGNATORIES. The Parties hereby agree to the said MoU, which shall be effective



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Aruna Reddy LG

SIGNATURES OF THE AUTHORITIES

Principal
 Dr Man Mohan Kaur
 Sri Guru Nanak Dev Khalsa College, Delhi
 श्री गुरु नानक देव खालसा कॉलेज
 Sri Guru Nanak Dev Khalsa College
 (दिल्ली विश्वविद्यालय)
 Founding Members
 Dev Nagar, New Delhi-110005
 Principal

1. *Bhatnagar*
 Principal
 New Delhi Institute of Management
 61, Tughlakabad Institutional Area
 New Delhi-110062

2. *Rangwala*
 Principal
 Ram Lal Anand College
 (University of Delhi)
 Benito Juarez Road,
 New Delhi-110021

4. *Bhargava*
 प्राचार्या/Principal
 जानकी देवी मेमोरियल महाविद्यालय
 Janki Devi Memorial
 Sir Ganga Ram Hospital Marg,
 5. *Harjeet Kaur*

6. *Dr. Lokesh Kumar Gupta*

7. *Pooja Jain*



SRI GURU NANAK DEV COLLEGE
 Main Building, New Delhi - 110005

deepa
 Sri Guru Nanak Dev Khalsa College
 Dev Nagar

IQAC Coordinator

A
 Institute of Management
 New Delhi

Meena Kumari



Ruchi

Jyoti

Pooja Jain

Pooja Jain

Meena

8.

(DR. VIPIN K. AGARWAL)

प्राचार्य (कार्यवाहक)
PRINCIPAL (OFFG.)
श्री अरविन्द महाविद्यालय
SRI AUROBINDO COLLEGE
मालवीय नगर, नई दिल्ली - 17
Malviya Nagar, New Delhi - 17

J. Kaul
(Sangeeta Kaul)

(Signature)
Principal
GARGI COLLEGE
NEW DELHI-49

M. Singh
Co-ordinator
IQAC Gargi College
University of Delhi
Siri Fort Road, New Delhi-49

Principal
Ram Lal Anand College
(University of Delhi)
Benito Juarez Road,
New Delhi-110021

QUALITY ASSURANCE IN HEIs: REORIENTING TEACHING-LEARNING PARADIGM
ONE WEEK FACULTY DEVELOPMENT PROGRAM: 15-19th MARCH 2019
ORGANISED BY IQAC OF RAM LAL ANAND COLLEGE AND SGND KHALSA COLLEGE

Date	Day	Session I	Session II
15.3.19	Friday	<p>9.30 am: Inauguration and Welcome Address by Dr Rakesh Kumar Gupta, Principal Ram Lal Anand College.</p> <p>10.30 am: Keynote address: Professor S. Sivasubramanian, Former Vice-Chancellor of Bharathiar and Noorul Isla Universities.</p> <p>11.30 am: Teaching-Learning and Evaluation: Shifting focus by Professor S. Sivasubramanian.</p>	<p>Teaching Learning</p> <p>2.00 pm: Learning from Students of Barbiana: Engaging with Diversity and Equity in Higher Education institutions by Ms. Sailaja Modem, Department of Education, Gargi College</p> <p>3.00 pm: Outcome Based Education, OBE by Prof J S Virdi (Former Head, Department of Microbiology, University of Delhi South Campus)</p>
16.3.19	Saturday	<p>Total Quality Management (TQM)</p> <p>10.00 am : Principles of TQM for a sustainable Learning Platform by Jerald Ozee Fernandes, Country Manager Al Rawahy Est. Dubai Investment park Dubai, UAE.</p>	<p>ICT in Teaching Learning</p> <p>2.00 pm: E-learning apps: Google classroom and Moodle by Dr Rakesh Kumar, Associate Professor, Department of Hindi, Ram Lal Anand College (Hands on Session)</p>
17.3.19	Sunday	<p>Innovative Teaching Methods</p> <p>10.00 am Role plays and Games in the class room by Dr Jaya Mala Iyer</p>	<p>Teaching-Learning</p> <p>2.00 pm : Best Practices in Teaching-Learning by Dr. Deepak Sharma, IQAC Coordinator, SGND Khalsa College, University of Delhi)</p> <p>3.00 pm : Qs world University Ranking Framework</p>
18.3.19	Monday	<p>Reorienting Teaching Paradigm</p> <p>10.00 am Education 4.0 by Professor M. M. Chaturvedi, Department of Zoology, University of Delhi, Delhi.</p> <p>Teaching-Learning</p> <p>11.30 pm: Course Design, and use of LMS in Teaching-Learning by Dr Sandip Lokhande, Dean, MIT Academy of Engineering, Pune.</p>	<p>3pm: Activity based learning, Attainment of Course outcomes, program outcomes, and Program Specific Outcomes by Dr Sandip Lokhande, Dean, MIT Academy of Engineering, Pune.</p> <p>(Hands on session)</p>
19.3.19	Tuesday	<p>ICT in Teaching Learning</p> <p>10.00 am: Virtual labs by Mr Prateek Sharma. Mentor, Virtual Labs Project Bharti School of Telecom, IIT Delhi (Hands on Session)</p> <p>ICT in Teaching Learning</p> <p>11.30 am: Advanced tools to make a good Power Point Presentation by Dr Rajeev Midha, SGND Khalsa College, University of Delhi (Hands on Session)</p>	<p>Valedictory Session</p> <p>By Dr Swati Pal, Principal, Janki Devi Memorial College, University of Delhi, Delhi</p>

Tea: 11.15-11.30 am; Lunch: 1.30-2.00 pm; Evening Tea: 4.00 pm Venue: Ram Lal Anand College; Seminar Room, AmphiTeatre and Computer Lab



Internal Quality Assurance Cell (IQAC) Ram Lal Anand College



&

Sri Guru Nanak Dev Khalsa College
(University of Delhi)

Certificate of Appreciation

Awarded to **Ms Sailaja Modem** of **Gargi college, University of Delhi** for your outstanding contribution as Resource Person in one week Faculty Development Programme entitled **“Quality Assurance in HEIs: Reorienting Teaching-Learning Paradigm”** held from **15th -19th March, 2019.**

Dr. Rakesh Kr. Gupta
Principal, Ram Lal Anand College





SRI GURU NANAK DEV KHALSA COLLEGE

Dev Nagar, Delhi- 110005

Invites for

Workshop on

Office Automation and Documentation for NAAC

Who can attend?

- IQAC Coordinators, members and staff
- Administrative Officer
- Section Officer
- Officials dealing with students' affairs, HR
- Record managers.

4-6 January, 2019

9:30 am to 5:30 pm

Venue:

Seminar Room

Registration fee:

**Rs. 750 per
participant**

Topics:

- Documentation for NAAC
- Office automation
- Data Communication and Data management
- Document Control and Record Management
- Effective Communication and soft skills
- Practical exercises

RTGS/NEFT Details

Account Number:

08441000020329

Name of A/C Holder: Principal Sri Guru Nanak Dev Khalsa College, Delhi

Bank: Punjab and Sind Bank, Karol Bagh, New Delhi – 110005

IFSC Code: PSIB0000010

DD/Cheque in favour of Principal, Sri Guru Nanak Dev Khalsa College, Delhi

Registration form is available on College website www.sgndkc.org

No 'on the spot' registration.

Registration will be on the 'first come first serve basis', as seats are limited.

For any assistance/clarification, write to igacordinator@sgndkc.du.ac.in

Certificate of participation will be awarded to those who would successfully attend program on all three days.

Organizing Committee: Internal Quality Assurance Cell, SGND Khalsa College,

Principal

Dr. Man Mohan Kaur
Patron

Coordinator

Dr. Deepak Sharma
(9213604905)

Co-coordinator:

Dr. Bhagwant Kour
(9891404458)

Co-coordinator:

Dr. Vinay Neet Kaur
(9811119833)

Member, IQAC

Dr. Abhishek Sharma
(9811119533)

Member, IQAC

Dr. Deep M. Singh
(9968267970)

Member, IQAC

Mr. G.K Arora
(9811012106)

Member, IQAC

Dr. Meena Singh
(9810052621)



SRI GURU NANAK DEV KHALSA COLLEGE
DEV NAGAR, DELHI 110005

Workshop On
**COMPUTER
AUTOMATION AND DOCUMENTATION
FOR NAAC**

4TH – 6TH January, 2017
9:30 am to 5:30 pm

Venue
SEMINAR ROOM

Organizing committee
**NATIONAL QUALITY ASSURANCE
SGND KHALSA COLLEGE**

Delhi



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- Session on Funding Opportunities for Higher Educational Institutions
- Power Panel Discussion on "Changing Industry Trends"
- Networking Opportunities with Government Policy Makers & Corporate Leaders
- Partnership Opportunities with Global Tech Majors

Contact: +91 96000 05429 || E-mail: anandbabu@ictacademy.in

bridge.ictacademy.in/delhi

ictacademyindia

CONFERENCE SPEAKERS



BVR MOHAN REDDY
Founder and Executive Chairman, Cylest & Padma Shri Awardee



LAKSHMI NARAYANAN
Emeritus Vice Chairman, Cognizant & Chairman, ICT Academy



PROF. MP POONIA
Vice Chairman
AICTE



PROF. KK AGGARWAL
Chairman
National Board of Accreditation



RAHUL SHARMA
President - India and South Asia
Amazon Internet Services



HARISH KRISHNAN
MD - Public Affairs & Strategic Engagements, Cisco Systems



TANMOY CHAKRABARTY
Group Government Affairs Officer
Tata Sons Private Limited



AMIT AGGARWAL
Chief Executive Officer
IT-ITES Sector Skill Council, NASSCOM



M SIVAKUMAR
Chief Executive Officer
ICT Academy



DR MURALI MOHAN
Head - ICPS Division, DST - Ministry of Science & Technology, Govt. of India



PROF. RAJIVE KUMAR
Member Secretary, All India Council for Technical Education



MANU SRIVASTAVA
Director, Government Business
Oracle



LV NAVANEETH
Chief Executive Officer
The Hindu Group



PROF. (DR.) P M KHOOKE
Central Project Advisor - National Project Implementation Unit, MHRD



PRASHANT RAO
Head - Application Engineering
MathWorks



AMANDA BAUMAN
Senior Manager, Student Programs
Salesforce



SAIRAM VEERASWAMY
Senior Director - Innovation Programs
VMware



DEEPAKAR BHATTACHARYYA
Head - India Education Programs
Autodesk



DR. B ANBUTHAMBI
Executive Vice President
ICT Academy



RUCHI SHARMA
Delivery Manager
Atos Syntel

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ICT ACADEMY
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AUGMENTING SKILLS, ACCELERATING GROWTH

Certificate of Participation

BRIDGE-NEW DELHI

C.No: 14583

Presented to

DR. MADHU YASHPAL

Gargi College ,South Delhi

for participating in the 43rd Edition of

BRIDGE 2019 - New Delhi (A High Impact Industry Institute Interaction Event of India),

organized by ICT Academy held on 11 December 2019 at AICTE Auditorium, New Delhi

B Anbuthambi
Vice President - Education Initiatives
ICT Academy

M Sivakumar
Chief Executive Officer
ICT Academy