

Placement Cell Policies

2022-23

- 01 Only the students registering with the Placement Cell at the beginning of the session, will be allowed to sit for Placements.
- 02 A Student will be blacklisted from next 2 consecutive drives if she registers and fails to sit for the drive (On Campus or Off Campus)
A student will not be blacklisted if she backs out post attending the Pre-Placement Talk (only for selected drives), provided she has stated a valid reason for backing out.
- 03 Students who do not attend the Pre-Placement Talk are not eligible to sit for that particular drive.
- 04 Students selected for one company through On or Off campus Drives cannot sit for any other drive through the Placement Cell, even if they reject the offer letter.



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- 06 Once the student gets the offer letter, it must be forwarded to the main E-Mail ID of Placement Cell (gargi.placementcell@gmail.com) immediately.
- 07 If two Recruitment Drives happen simultaneously, the student can sit for both, if not already placed in any other company.
- 08 Referring to the point above, in case a student gets selected by both companies, she owns the right to make a choice between the two companies.
- 09 Attendance for the recruitment drive will be given only for the hours the student was present for that particular drive, and not for the full day.
- 10 According to Delhi University rules, for conversion of SGPA/CGPA into Percentage, the students will have to multiply the result by 9.5 (not 10).



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- 11 In case, a student decides not to join the company, they should inform the company in written and submit a copy of the same to the Placement Cell.
- 12 A company with lucrative package & good brand value is given a dream slot. Selected students can also apply for Dream slot. However, if a student is already placed at a dream company, then they are not eligible to apply for another. It is not necessary that dream slot will be given to a Company every year. It depends solely on the Company & Package offered.
- 13 Students already holding offers can apply for the dream slot at their discretion. Candidates are advised to go through the terms and conditions in the offer letter properly. Placement Cell will not be held reliable for any repercussions in the future.
- 14 If a candidate is selected at the Company that is given a Dream slot, their previous Employment offer will stand cancelled.



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15 Placement Cell must be kept in loop, in case of any intimation from the Company. All the communication must happen through Placement Cell.

16 For the recruitments that are open to Alumni, candidates who were placed through Placement Cell during their final year will not be eligible to apply for a new opportunity before the Completion of one year of graduating from the College.

17 Post the completion of one year, they will be allowed to sit for recruitment drives.

18 If a student has registered for a drive, she has to abide by all the policies of the Placement Cell listed above.

19 Under no circumstances are the policies subject to change.

