

GARGI COLLEGE

SIRI FORT ROAD, NEW DELHI - 110049

Dated 26.09.2026

Ref. No. GC/Qtn./700/

M/s.

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Dear Sir,

Quotations are invited for the supply of articles shown below in the enclosed list, on the broad team and conditions mentioned below.

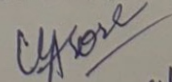
1. The specifications and standard of articles supplied shall be as stated on the list below.
2. The college reserves to itself the right to reject any or all quotations without assigning any reason.
3. College also reserves to itself the right to place an order in full or in part of the items required for which quotations have been called.
4. Quotations should be sent under registered cover duly sealed and addressed to Principal, Gargi College, Siri Fort Road, New Delhi - 110049 so as to reach this office not later than 19th October 2026 on 5: P.M. Unsealed quotations are not likely to be considered.
5. The period for which the quotation will remain valid should be clearly stated.
6. Items if ordered shall be supplied F.O.R. Gargi College, Siri Fort Road, New Delhi - 110049.
7. The Words Quotation for PHYSICAL EDUCATION (Department) should be written prominently on the envelope.
8. All quotations should be inclusive of octroi, cartage etc. but exclusive of sale tax which should be separately indicated.
9. The items, if ordered, shall have to be supplied within 05 days from the date of placing the order. Part supply shall not be accepted.


25.09.2026

Incharge

Department of PHYSICAL EDUCATION, GARGI COLLEGE,

Yours faithfully



Principal (off)



Ref no. GC/PESS/2026-27/Quotation/2

To

The Principal
Gargi College
Siri Fort Road
New Delhi- 110049

Subject: Request for Approval to Invite Open Quotations for Procurement of Outdoor Portable Tent

Respected Madam,

With due respect, I would like to bring to your kind attention that the Department of Physical Education and Sports requires a **foldable outdoor portable tent** for use at the College Ground.

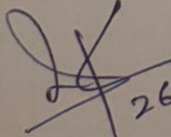
The College regularly organizes various sports events, tournaments, competitions, and other outdoor activities at the ground. A good-quality, sturdy, and portable outdoor tent would be highly useful for conducting these events smoothly and providing suitable shelter and facilities for participants, officials, and guests.

In view of the above, I request you to kindly accord approval to **invite open quotations** for the procurement of a suitable **portable, foldable, and strong-quality outdoor tent**, as per the required specifications and institutional requirements.

Your kind approval is requested to proceed with the procurement process at the earliest.

- Size : 10x15 feet (3x4.5m) clear height: 7 feet, full height till Dome: 10 feet.
- Water Proof: High quality Water-proof Fabric & Supportive Frame-Sturdy Steel Frame Construction, Can withstand 150 LBS. Water-Repellent Canopy Top and Upf 50+ Uv Sun Protection.
- The 0.5 Mm high grade steel frame is durable and Rust-Resistant with white -powder -coated finish
- Made of 150D Oxford fabric, The canopy is Water -Repellent, Durable while Providing Uv protection.

Yours faithfully,


26.09.2026

Dr. Rakesh Kumar
Teacher in-charge

AO Mr. Deepak's
Signature