



Gargi College  
Students' Council



GC/2026/2026/2044

11<sup>th</sup> February, 2026

M/s \_\_\_\_\_

New Delhi

Sealed quotations are invited from experienced, resourceful and bona-fide event management companies for organising the "Reverie 2026 – The Annual Cultural Fest of Gargi College" of Gargi College to be held on 25-27<sup>th</sup> February 2026. The artist performance is scheduled for 27<sup>th</sup> February, 2026, 2:30 pm onwards, of atleast 90 minutes' duration. The sealed quotations super-scribed as "**Quotation for Artist Component of Reverie 2026**" along with all mentioned necessary documents in the annexures must reach the office of the Principal, Gargi College, University of Delhi, Siri Fort Institutional Area, New Delhi – 110049 by post as per the details given below latest by 16<sup>th</sup> February, 2026 till 5:00pm.

Prof. (Dr.) Vandna Luthra  
Principal (Acting)  
Gargi College, University of Delhi

Union Advisors

Gargi College, University of Delhi



REVERIE 2026 – ANNUAL CULTURAL FEST  
GARGI COLLEGE  
UNIVERSITY OF DELHI

**Annexure-1: Terms and Conditions**  
**General Terms and Conditions to participate in the tender:**

1. The technical qualification is based on technical documents as mentioned below in Annexure-2. Only technically qualified bids will be eligible for financial evaluation.
2. The artists shall be selected from only the options mentioned in Annexure (3).
3. The quotation of the artist should be inclusive of the Tech Rider, TBL (Travel, Boarding and Lodging). All the artists' requirements (like local travel, air travel, accommodation, food, on ground hospitality etc.) as well as of the team should be the sole responsibility of the event manager. And there shall be no onus on the College to provide any of the above.
4. The technical documents should be uploaded on the Letter Head of the Company with signature and company stamp.
5. The Institute may accept or reject any or all bids in part or in full without reason and does not bind itself to accept the lowest bid. The Institute at its discretion may change the requirement or upgrade the criteria at any time before or after placement of the order.
6. The bid shall remain valid for acceptance for a period of 2 months from the date of signing of the MoU/work order.
7. **Applicable Law:** The contract shall be governed by the laws and procedures established by Govt. Of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings/processing, as may be applicable upon Gargi College, University of Delhi. All disputes are subject to exclusive jurisdiction of a competent court and forum in New Delhi, University of Delhi.
8. **Payment Terms:** Payment will be made as per GFR rules
9. If the bidders' documents are found to be fake, the college has the right to forfeit their bid and take other legal steps like blacklist them from participating in other Government and Institutions tender.
10. In case of any discrepancy/differences in the amounts indicated in figures and words, the amount in words will prevail and will be considered. The quoted rates shall remain same throughout the tenure of the contract and no revision is permissible for any reason.
11. The total quoted amount must be inclusive of all the taxes. No extra amount will be paid apart from the work order.
12. Any unforeseen circumstances that are not in control of the College / are caused by natural calamities (force majeure) should be taken care of by the Vendor. The Vendor shall arrange the artist for some other reserve day, in case, of a complete washout of the Event due to heavy rains etc. prior to the event beginning or the Event not being held for reasons beyond the control of Event Manager.



**Annexure-2: Technical Bid**

**Documents required for technical qualification**

**\*Documents should be Self-Attested or Digitally Signed\***

1. Work profile of the company
2. Incorporation Certificate of the firm
3. Copy of PAN Card
4. GST registration certificate
5. Bank details/ Cancelled cheque
6. The firm should have minimum turnover of Rs. 30 Lakh in the last Financial Year
  - a. Audited balance sheet with turnover 2024-2025
  - b. ITR of Last 3 Years
7. The firms must have minimum work order of delivering at least 4 artist performances in higher education of Rs. 15 Lakh & above (per event) in last three years.
8. The firm must provide at least 4 appreciation certificates & 4 work order/MoU (of at least Rs. 15 Lakhs) of successful conduct of events in the last 3 years from the higher education institutes.
9. Not-Blacklisted Undertaking
10. Acceptance of Annexure-1 on Company Letterhead
11. Tender acceptance letter
12. Financial bid undertaking
13. Resume and qualification of the Event Manager



**Annexure-3: PROVISION OF ARTIST SERVICES**

Star Live Performance on 27th February 2026 (any one of the artists)  
(This list has no biases but reflects the preference on the basis of popular student response, artists are listed here in alphabetical order)

Gajendra Verma  
Kanika Kapoor  
Raghav Chaitanya

Three handwritten signatures in blue ink are present in the lower-left quadrant of the page. The first signature is a stylized 'A', the second is a more complex signature, and the third is a stylized 'R'.